



MULAWARMAN UNIVERSITY



RECTOR'S REGULATION NUMBER 5 OF 2023 **IMPLEMENTATION OF EDUCATION AND TEACHING, RESEARCH,** **COMMUNITY SERVICE** **MULAWARMAN UNIVERSITY**

**Kampus
Merdeka**
INDONESIA JAYA





**RECTOR'S REGULATION MULAWARMAN
UNIVERSITY**

Number: 5 of 2023

ABOUT

**IMPLEMENTATION OF EDUCATION AND TEACHING, RESEARCH,
SERVICE COMMUNITY OF MULAWARMAN UNIVERSITY**

**MULAWARMAN UNIVERSITY
SAMARINDA**



**MINISTRY OF EDUCATION, CULTURE,
RESEARCH, AND TECHNOLOGY
MULAWARMAN UNIVERSITY**

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RECTOR'S REGULATION OF MULAWARMAN UNIVERSITY

Number: 5 YEAR 2023

ABOUT

**PROVISION OF EDUCATION AND TEACHING, RESEARCH, COMMUNITY SERVICE
MULAWARMAN UNIVERSITY**

**BY THE GRACE OF GOD ALMIGHTY THE RECTOR OF THE MULAWARMAN
UNIVERSITY**

- Considering :
- a. that in order to ensure the smooth running of higher education management in the academic field related to the implementation of education and teaching, research, and community service at Mulawarman University, it is necessary to prepare Regulations for the implementation of education and teaching, research, and community service at Mulawarman University;
 - b. that the evaluation and changes to the Regulation of the Chancellor of Mulawarman University Number 17 of 2017 2020 concerning the Implementation of Education and Teaching, Research, Community Service The Independent Campus-Based Community and Independent Learning of Mulawarman University has been discussed at the Academic Field meeting November 02, 2023;
 - c. that based on the considerations as referred to in letters a and b, it is necessary to stipulate the Mulawarman University Chancellor's Regulation concerning the Implementation of Education and Teaching, Research, and Community Service of Mulawarman University.

- In view of :
- 1. Constitution Republic of Indonesia Number 20 Year 2003 on the National Education System;
 - 2. Constitution Republic of Indonesia Number 14 Year 2005 about General Requirements for Prospective Students.

3. Law of Republic Indonesia Number 12 of 2012 concerning Higher Education;
4. Government Regulation Number 4 of 2022 concerning Amendments to Government Regulation Number 57 2021 concerning National Education Standards;
5. Government Regulation of the Republic of Indonesia Number 37 of 2009 concerning Lecturers;
6. Government Regulation of the Republic of Indonesia Number 4 of 2014 on the Implementation of Higher Education and Management of Higher Education;
7. Presidential Regulation of the Republic of Indonesia Number 8 of 2012 concerning the Indonesian National Qualifications Framework;
8. Decision President Republic of Indonesia Number 65 year 1963 concerning the Establishment of Mulawarman University;
9. Regulation of the Minister of National Education of the Republic of Indonesia Number 26 of 2007 concerning Cooperation between Universities in Indonesia with College Tall or Other Institutions Abroad;
10. Regulation of the Minister of State Apparatus Empowerment and Reformation Bureaucracy Republic Indonesia Number 17 Year 2013 about Position Functional Lecturers and their Credit Points as amended with the Regulation of the Minister of State Apparatus Empowerment and Bureaucratic Reform of the Republic of Indonesia Number 46 of 2013 concerning Amendments to the Regulation of the Minister of State Apparatus Empowerment and Bureaucratic Reform Number 17 of 2013 regarding the Functional Position of Lecturers and their Credit Points;
11. Regulation of the Minister of Education and Culture Number 73 of 2013 Implementation of the Framework Indonesian National Qualifications in Higher Education;
12. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 109 of 2013 concerning Education Providers Distance Far On Education Tall;
13. Regulation of the Minister of Education and Culture Number 14 Year 2014 About Higher Education Cooperation;
14. Regulation of the Minister of Research, Technology, and Higher Education Number 9 of 2015 concerning the Organization and Work Procedures of Mulawarman University as amended by the ... And Education Tall Number 26 Year 2018 About Change On Regulation Minister Research, Technology, and Higher Education Number 9 Year 2015 Concerning the Organization and Work Procedures of Mulawarman University;

15. Regulation of the Minister of Research, Technology, and Higher Education of the Republic of Indonesia Number 20 of 2018 concerning Research;
16. Regulation of the Minister of Research, Technology, and Higher Education Number 57 of 2018 concerning the Statutes of Mulawarman University;
17. Regulation of the Minister of Education, Culture, Research, and Technology Number 6 of 2022 concerning Diplomas, Competency Certificates, Professional Certificates, Degrees, and Equivalence of Diplomas from Universities in Other Countries;
18. Regulation Minister Education, Culture, Research, and Technology Number 41 of 2021 concerning Recognition of Prior Learning;
19. Ministerial Regulation Ministerial Regulation of Education, Culture, Research, and Technology Republic of Indonesia Number 53 of 2023 concerning Quality Assurance of Higher Education;
20. Decree of the Minister of Forestry of the Republic of Indonesia Number 160/Menhut-II/2004 concerning the Designation of a Special Purpose Forest Area of ± 20,271 (twenty thousand two hundred and seventy one) hectares in the Bukit Soeharto Nature Tourism Park Area in Kutai Karta Negara Regency as the Mulawarman University Research and Education Forest;
21. Regulation of the Minister of Research, Technology, and Higher Education Number 123 of 2019 concerning Internships and Recognition of Industrial Internship Semester Credit Units for Undergraduate and Applied Undergraduate Programs;
22. Decree of the minister of education, culture, research and technology of the republic indonesia number 65148/M/MPK.A/KP.06.02/2022 concerning the appointment of the chancellor of Mulawarman University for the 2022-2026 period;
23. Decree of the Director General of Learning and Student Affairs Number 232/B/HK/2019 dated 28 August 2019 concerning the Names of Study Programs at Higher Education Institutions;
24. Decision Director General Education High, Research, And Technology Number 162/E/KPT/2022 concerning Recognition Learning Past at College Tall Which Organizing Academic Education.

DECIDE

Stipulate : RECTOR'S REGULATION ON THE
IMPLEMENTATION OF EDUCATION AND
TEACHING, RESEARCH AND
SERVICE TO THE COMMUNITY PUBLIC MULAWARMAN
UNIVERSITY

BAB I GENERAL REQUIRMENT

Article 1

In these Regulations the following terms are defined:

- (1) The Minister is the Minister of Education, Culture, Research and Technology Republic of Indonesia;
- (2) University is Mulawarman University And abbreviated as Unmul.
- (3) Rector is Rector Mulawarman University;
- (4) The Dean is the head of a faculty within Unmul based on Unmul's Organization and Work Procedures;
- (5) The Director of Postgraduate Studies is the head of the Postgraduate Program within the university. Unmul based on Organization and Layout Work Unmul.
- (6) Faculty is element executor education/unit structural unit at the University that coordinates and/or implements Education vocation, Academic (S1, S2 And S3 monodisciplinary), Profession and Specialist or professional Which own function carry out Tri Dharma of Higher Education;
- (7) Postgraduate is an implementing element of education that coordinates aspect academic For Program Master (S2) and Program Doctor (S3) multidisciplinary and carry out quality assurance;
- (8) Academic education is a learning process in undergraduate and/or postgraduate programs that is directed at mastering and developing branches of science and technology;
- (9) Professional education is an improvement in skills after a Bachelor's Program that prepares students for jobs that require special skills;

- (10) Education Specialist is advanced from program medical profession, after a doctor complete a professional program, pass the Professional Doctor Program Student Competency Test, and undergo an internship under the Ministry of Health of the Republic of Indonesia;
- (11) Vocational education is a learning process in the Diploma Program up to the applied Doctoral program which prepares students for work with skill applied certain;
- (12) A department is a collection of supporting resources for study programs in 1 (one) group of scientific, technological, artistic and/or sports disciplines;
- (13) Program Studies is unity activity education and learning that has a specific curriculum and learning methods in One type education vocation, education academic, and professional education;
- (14) Interest Studies is part activity education and learning from Study Programs that lead to certain special interests;
- (15) Curriculum is a set of plans and arrangements regarding achievement. learning graduate of, material study, process, and assessment used as a guideline for implementing study programs;
- (16) Unit Credit Semester (SKS) is activity in the form of classroom learning, work experience (internships), village projects, exchanges students, research, entrepreneurship, independent study/projects, humanitarian projects and teaching activities in remote areas;
- (17) Lecturers are professional educators and scientists with the main task of transforming, developing and disseminating scientific knowledge, technology through education, study, and community service;
- (18) Educational personnel are members of society who dedicate themselves and lifted for support organization higher education, including librarians, administrative staff, laboratory assistants, technicians, operators and other personnel who support the provision of education;
- (19) Students are learners who are registered and studying at Mulawarman University;
- (20) Learning in the Study Program is a learning process that is taught by Lecturer in Program Studies in a way independent at Mulawarman University;

- (21) Learning outside the Study Program in PT is a learning process that is taught by lecturers from other Study Programs in Mulawarman University;
- (22) Learning outside of PT is a learning process within the Study Program Which The same on College Tall Different, learning in other study programs at different universities and/or learning at non-university institutions;
- (23) Internship is an applied or practical learning activity in a company, foundation non-profit, organization multilateral, government institutions, and start-up companies;
- (24) Village projects are social project activities to help communities in rural areas or remote areas in building the people's economy, infrastructure, and others;
- (25) Student exchange is an activity that provides students with the opportunity to take classes or semesters at universities abroad or domestically, based on cooperation agreements between universities that have been approved by Unmul;
- (26) Research is an academic research activity, either science or social humanities, which is carried out under the supervision of a lecturer or researcher;
- (27) Entrepreneurship is a student activity in developing productive activities independently which is proven by the existence of a process. activity, product Which produced, or transaction consumer;
- (28) Independent study/projects are student activities in developing science and technology based on specific social topics and can be carried out together with other students;
- (29) Humanitarian projects are social activities for a foundation or humanitarian organization approved by a university, either domestically or abroad;
- (30) Teaching at school is an activity to improve students' skills for several months in elementary, middle, and high schools. or above;
- (31) Bachelor's Degree Completion is a transfer education program from track/level after completing the Vocational Program to the Academic Education Program (S1);
- (32) The National Selection for Entrance to State Universities, hereinafter abbreviated as SNMPTN, is a process for accepting new students carried out by Unmul based on the results of tracking achievements. academic prospective students under the coordination of the National Committee;

- (33) Joint Selection for Entrance to State Universities, hereinafter abbreviated as SBMPTN, is the process of accepting new students carried out by Unmul under the coordination of the Central Committee, based on the results of written exams in printed form (paper based testing) or using a computer (computer based testing), or a combination. results exam written and exam skills prospective students;
- (34) Independent Selection for Entry to State Universities, hereinafter abbreviated as SMMPTN, is the process of accepting new students to enter State Universities using a written exam and skills test pattern. special or form selection other Which determined for certain Study Programs, implemented by the SMMPTN Implementing Committee based on the Chancellor's Decree;
- (35) Selection Program Cooperation is process reception new students as part of the independent pathway are based on applicable laws and regulations and are organized based on a Memorandum of Understanding or similar between Unmul with partner certain;
- (36) Special Program Selection is the process of accepting new students at Mulawarman University within the framework of the National program;
- (37) Leave academic is status student in a way formal do not follow activity academic during 1 (One) semester And maximum 2 (two) semester which is still counted as time studies student;
- (38) Tuition fees, hereinafter abbreviated as UK, are the total cost of education. Which the magnitude determined based on all costs during studies at Unmul;
- (39) Transfer students are students accepted in semester ≥ 3 from other State Universities with equivalent or better Study Program Accreditation to Unmul or vice versa;
- (40) A Degree Program is a Program that is undertaken at least by 2 (two) PTs in the same study program (prodi) and at the same level to produce 1 (one) degree which is confession on results education on Strata 1 (S-1), Strata 2 (S-2), and Strata 3 (S-3);
- (41) The Regular Double Degree Program is a program carried out by 2 (two) PT or more on study program Which different with level the same to produce 2 (two) degrees which are recognition of educational results at Strata 1 (S-1), Strata 2 (S-2), and Strata 3 (S-3);
- (42) The Accelerated Dual Degree Program is carried out by 1 (one) or 2 (two) PTs (or more) in the same study program at different levels;

- (43) The Twinning Program is an educational program that has at least 50% similarities in the total study load in the same study program at a PT-Partner that has higher accreditation;
- (44) The Credit Transfer Program is a program that is implemented by means of mutual recognition educational process which is conducted between the same study program with the same/different levels or between study programs different at the same level;
- (45) Joint mentorship program in research (Joint Supervision) is a collaborative program based on research activities that done by student and/or lecturer from a PTDN at PT-Mitra in order to improve the quality of research and broaden horizons based on the principle of equality;
- (46) Student credit earning is a learning activity with taking courses outside Unmul or vice versa that are not in the Curriculum of the Study Program;
- (47) Outstanding students are students who achieve the predicate champion in the academic or science and technology field at national or international level, able to communicate using Indonesian and English/foreign languages, have a positive attitude, and have the spirit of Pancasila;
- (48) Community academics is public academic which consists of on lecturers and students;
- (49) Learning is the process of interaction between students and lecturers and learning resources in a learning environment;
- (50) Advisor Academic (PA) is lecturer Program Studies who are assigned to assist students of Vocational, Undergraduate, Professional Programs and Postgraduate For develop academic potential so as to obtain optimal results and be able to complete his studies are in accordance with time which is determined;
- (51) System Credit Semester, hereinafter abbreviated as SKS, is the implementation of education using semester credit units to express the student's study load, workload lecturers, study results and program implementation burden;
- (52) Unit Credit Semester Which furthermore abbreviated credits is a measure time activity study which charged on students per Sunday per semester in process learning through various forms of learning or the amount of recognition for success business student in follow activity curricular in a study program;

- (53) Semester is the smallest unit of time that indicates the duration of implementation a program education equivalent with 18 (eighteen) working weeks including 16 (sixteen) weeks of activities education effective and the rest for activity evaluation and quiet week (quiet week);
- (54) The Intermediate Semester, hereinafter abbreviated as SA, is the implementation of lectures level Vocation and Bachelor (S1) Which done between even and odd semesters for remediation and acceleration;
- (55) The Achievement Index, hereinafter abbreviated as IP, is a measure of a student's learning ability or academic ability based on the average weighted value in a particular semester;
- (56) Index Performance Cumulative which furthermore abbreviated IPK is the results of the calculation of the average IP for the entire semester used as size ability academic student during time study at Unmul;
- (57) Study Card Plan Which furthermore abbreviated KRS is the card that containing list eye studying Which will followed by each student in one semester;
- (58) Study Result Card Which furthermore abbreviated KHS is a document containing the cumulative grades of courses taken by students in each semester and their achievement index;
- (59) Field Work Practices or Introduction to School Fields, Experience Study Field, Practice Experience Field or hereinafter abbreviated as PKL/PLP/PBL/PPL is an activity carried out in field during period certain for make students better understand their field of study;
- (60) Community Service Program, hereinafter abbreviated as KKN, is an activity learning and devotion Which done by students for public in a way structured in outside Unmul campus;
- (61) The final assignment is a scientific paper based on the results of a series of practical activities to gain expertise and problem solving certain with use the rules that apply in that field of science;
- (62) Sarjana's thesis is work write scientific results study which describes a scientific phenomenon to answer simple questions;
- (63) Thesis is work write scientific results study to describe a phenomenon knowledge knowledge in a way comprehensive, formulate hypotheses based o theory and produce answer from hypothesis with 3 – 4 variables
- (64) A dissertation is a scientific paper resulting from research based on a theory that is structured into a hypothesis with at least 5 variable factors that can reject or refute existing theories and attempt to develop a new theory;
- (65) Judicial is procession giving predicate graduation which is given to a student who has completed the Vocational, Undergraduate, Professional, and Postgraduate Programs; after going through the teaching and learning process in the Unmul environment;

- (66) The Vocational, Undergraduate, Professional and Postgraduate Program Graduation is a special ceremony for handing over diplomas held by Unmul to graduates who have completed their studies;
- (67) A diploma is a document recognizing learning achievement and/or completion a level education tall after passed exams organized by universities;
- (68) The Certificate of Diploma Companion is hereinafter called SKPI is a document that contains information about achievements academic or qualification from a graduate of the university;
- (69) Academic Transcript is a document that contains all courses that have been taken and passed, the credit weight, and the grades that have been obtained from the first semester to the final semester and achievement index;
- (70) Indonesian National Qualification Framework, hereinafter abbreviated as KKNI is framework grading qualification competence which can juxtapose, equalize and integrate between fields education and field training work as well as work experience in order to provide recognition of work competencies in accordance with the job structure in various sectors;
- (71) The semester learning plan (RPS) for a course is learning process plan that is prepared for learning activities during one semester to meet the learning outcomes assigned to the course/module. Learning plan semester or term other, set and developed by lecturers independently or together in group skill a field knowledge knowledge and/or technology in the study program;
- (72) Intended Learning Outcomes (CPL) are the qualifications of graduate abilities obtained from internalization of attitudes, knowledge, skills, and accumulation of work experience;
- (73) The Main Scientific Pattern (PIP) is a scientific pattern that was developed in a college tall which based on on potential which is typical of the area where the college is located;
- (74) The main scientific pattern of Mulawarman University is "Humid Tropical Forests and their Environment";
- (75) Foreign students are students who are not Indonesian citizens;
- (76) National Education Standards are the minimum criteria for learning at higher education level in universities throughout the world. jurisdiction of the Unitary State Republic of Indonesia;
- (77) National Standards for Higher Education are standard units that includes National Education Standards, plus National Research Standards, and National Community Service Standards;
- (78) National Research Standards are the minimum criteria for research systems in higher education institutions that apply throughout the jurisdiction of the Unitary State of the Republic of Indonesia;
- (79) National Standards for Community Service are the minimum criteria for the community service system in higher education institutions that apply

throughout the legal territory of the Unitary State of the Republic of Indonesia;

- (80) The Institute for Research and Community Service which will then abbreviated LP2M is unit Work Unmul that has task For coordinate, monitor, and assess the implementation of research and community service activities;
- (81) The Educational Development and Quality Assurance Institute abbreviated LP3M is unit Work Unmul whose task is to coordinate, monitor and evaluate quality assurance and education development activities;
- (82) Technical Implementation Unit, hereinafter abbreviated as UPT, is a Technical Implementation Unit Unmul's work has the task of being an academic support element/learning resource for UNMUL;
- (83) Research is activity which done according to rules and methods scientific in a way systematic for to obtain information, data, and infromation related to understanding and/or testing of a branch of knowledge and technology
- (84) Community Service is an activity of the academic community that utilizes science and technology to advancing community welfare and educating life nation;
- (85) World industry and world work deep document this hereinafter referred to as IDUKA.

BAB II BASIS AND PURPOSE

Part One Basic

Article 2

Education High based on:

- a. Truth scientific;
- b. Reasoning;
- c. Honesty;
- d. Justice;
- e. Benefit;
- f. Virtue;
- g. Responsibility
- h. Diversity; And
- i. Affordability.

Part Two Intent and Objective

Chapter 3

The purpose of this regulation is as a legal basis for carrying out the main tasks and functions in the field of Administration Education and Teaching, Study, and Devotion to the Community based on independent campuses and independent learning

Chapter 4

Regulation This aiming so that:

- a. development of students' potential in an atmosphere of freedom of learning independent campus (MBKM) so that they become human beings who believe in and are devoted to God and have noble morals, are healthy, knowledgeable, capable, creative, independent, skilled, competent, and cultured for the benefit of the nation;
- b. producing graduates who master a branch of science and/or Technology based on Humid Forest Tropical And the environment for national interest and increasing the nation's competitiveness;
- c. produced Knowledge and Technology through research that notice and apply mark humanities to be useful for the progress of the nation, as well as the

progress of civilization and the welfare of humanity; and research that is useful in advancing welfare general and to make smart life of the nation specifically in Area Kalimantan East.

BAB III EDUCATION AND TEACHING

Part One Faculty, Major, Program Studies and Study Interest

Chapter 5

- (1) The faculty has the authority to carry out educational administration Bachelor, Vocation, Profession, specialist, And Postgraduate in a division established based on the Decree of the Minister who administers government affairs in the field of higher education;
- (2) The faculty can delegate authority to departments/study programs in matter organizing administration education Bachelor, Vocational, Professional and Postgraduate in 1 (one) scientific discipline group, technology, art, and/or sports.

Chapter 6

- (1) Major play a role coordinate administration program studies and laboratories in one scientific field.
- (2) Program Studies play a role manage unity activity education and learning which implement curriculum and method learning certain in one type education academic, vocational education, and professional education
- (3) Study Interest is a part of the Study Program that has elective course credits in a particular field of interest of no more than 30% of the Study Program Curriculum credits.

Part two Study Level, Free Study Freedom, and Time Study Period Educational Program

Paragraph 1 Level of Study

Chapter 7

- (1) Unmul organizes vocational education programs, academic education (Bachelor's, Master's, and Doctoral), professional education, and specialist

education.

- (2) Graduate of program diploma three most A little control theoretical concept of field certain knowledge and skills in particular general;
- (3) Graduate of program diploma four and bachelor most have a little mastery of the theoretical concepts of a particular field of knowledge and skills in a way general and draft theoretical part special in-depth knowledge and skills in the field;
- (4) Graduate of program profession most a little control theory application of specific areas of knowledge and skills;
- (5) Graduates of master's, applied master's and specialist programs most A little control theory and theory application field certain knowledge; and
- (6) Graduates of the program doctor, applied doctorate, and subspecialist at least master the philosophy of science in a particular field of knowledge and skills.

Paragraph 2

Burden Studies And Time Studies

Chapter 8

- (1) The study load that must be undertaken by students during the study period set to meet the learning outcomes of graduates is presented in Table 1.

Table 1. Studies Weight and Student Study Period

Study Level	Load (SKS)	Time Studies		Information
		Minimum (Semester)	Maximum (Semester)	
D3	≥108	6	10	<ul style="list-style-type: none"> - The maximum study load for students is determined by each study program. - The study period can be completed faster than the minimum time as long as all the specified requirements are met. - Time studies For Professional and Specialist Programs can be adjusted to the consortium's provisions or the relevant council.
D4, S1	≥144	7	14	
Profession	≥24	4	6	
Master, Magiater Applied, Specialist	≥54	3	8	
Doctor, Doctor Applied	≥70	6	14	

- (2) Unmul carry out evaluation studies student Program bachelor (S1) in semester 3, semester 5 and semester 7.

Part Three
Student Admission Process
Paragraph 1
Authority And Method Reception Student

Chapter 9

- (1) Student admissions is authority Rector.
- (2) Admissions for new student program bachelor Unmul implemented through 5 (five) channels, namely:
 - a. Selection National Based on Performance (SNBP);
 - b. Selection National Based on Exam Write (SNBT);
 - c. Selection Independent Enter State University (SMMPTN);
 - d. Selection Program Cooperation, Special Program and Performance Program;
 - e. Selection through Track affirmation, younger brother and cool
 - f. Transfer Pathway and Completion Bachelor Pathway.
- (3) Admission of new students for Vocational, Professional, Specialist and Postgraduate Programs, registration time follows the academic calendar;
- (4) Selection Admission of candidate student Program Vocation, Professions, Specialists and Postgraduate are coordinated by BAK and a team appointed by the Chancellor;
- (5) The number of new students accepted is adjusted to the capacity of each study program, which is determined based on the adequacy of the lecturer/student ratio and the availability of supporting facilities and infrastructure. implementation activity process Study teaching, graduate productivity, and accreditation;
- (6) Prospective students who are declared to have passed the selection are confirmed by the Chancellor.

Paragraph 2
General Requirements for Prospective Students

Chapter 10

- (1) Indonesian citizens and foreign citizens who meet the requirements.
- (2) Register and complete the documents determined by the State University Entrance Selection Committee according to each admission pathway.
- (3) Participate in the selection process for prospective students through the established system.
- (4) No Once issued (drop out) from program studies in the environment Unmul

and/or no Once recorded as student no active with arrears obligation administrative.

Paragraph 3

Admission of Student Program Vocation and Bachelor

Chapter 11

Student Which has stated passed in process reception must go through the following procedures:

- a. Pay Money Studying And fulfil obligation finance others based on the Chancellor's determination;
- b. Register through the Academic Information System (SIA) within the specified time period;
- c. Complete and submit all required documents upon re-registration.

Paragraph 4

Admission of Student Program Profession

Chapter 12

Implementation of registration for prospective students of the Program Profession, implemented by BAK and coordinated with Faculty.

Chapter 13

The registration requirements for prospective Professional Program students are as follows:

- a. Fill out the registration form online;
- b. Have a Bachelor's Degree (S1) Diploma and Academic Transcript from an accredited study program in a field of science that is in accordance with the chosen Professional Program; and
- c. Completing other requirements set by the study program within Unmul.

Chapter 14

- (1) The selection of new students for the Professional Program is carried out by BAK and the Team appointed by the Chancellor;
- (2) The Professional Education Program for Doctors and Professional Education for Dentists is a continuing education program for Bachelor of Medicine and Bachelor of Dentistry, so participants are not required to take new student admission process for professional programs;
- (3) In carrying out its duties, the Team as referred to in (1) is responsible to the Chancellor.

Chapter 15

The requirement for admission of new students of the Professional Program consists of on:

- a. Passed the selection of candidate student;
- b. Pay Money Studying (UK) And fulfil obligation other finances based on the Chancellor's determination;
- c. Do registration through SIA in term time which has been determined;
- d. Submit a copy of your diploma and academic transcript for your undergraduate program (S1) Which has legalized, from field knowledge Which in accordance with the selected Professional Program;
- e. Passed Landfill organized by Unmul;
- f. Pass the Mulawarman University English Proficiency Test (MU-EPT) or TOEFL Prediction recognized by UPT Bahasa Unmul with a minimum score of 500; and
- g. Complete condition other Which set by Faculty.

Paragraph 5

Admission of Master Student Program

Chapter 16

The registration requirements for candidate student Program Master consists of:

- a. Pay Money registration;
- b. Fill out of form registration online and upload required documents;
- c. Own Certificate Bachelor (S1) and transcript academic (S1) from the program studies accredited with GPA ≥ 3.00 ; For candidate with a GPA < 3.00 must be accompanied by a statement of 2 (two) years' experience in the field of work;
- d. Submit recommendation letters from 2 (two) lecturers/superiors at the prospective student's workplace;
- e. Complete condition other which set by Program Studies at the Faculty/Postgraduate.

Chapter 17

- (1) The selection of new students for the Master's Program is carried out by BAK and the Team appointed by the Chancellor.
- (2) Selection method carried out by interview and documents validation methods required for admission of new students to the Master's Program;
- (3) In carrying out its duties, the BAK and the Team as referred to in paragraph (1) are responsible to the Chancellor.

Chapter 18

The admission requirements for new student of master Program are as follows:

- a. Passed selection of candidate student;

- b. Paying Tuition Fees (UK) and fulfilling financial obligations others based on the Chancellor's determination;
- c. Register through SIA within the specified time period;
- d. Filling out the student registration form and the form for Information and Management Systems;
- e. Submit a copy of your diploma and academic transcript for your undergraduate program (S1) which has been legalized;
- f. Candidate student graduate of from college tall from Outside The country must include a photocopy of the legalized diploma equivalency decree from the Ministry of Education, Culture, Research and Technology.
- g. Pass the Academic Potential Test (TPA) held by Unmul;
- h. Pass the Mulawarman University English Proficiency Test (MU-EPT) or TOEFL Prediction recognized by UPT Bahasa Unmul with a minimum score of 500;
- i. There is a match between the study interests taken in the Program Study with the educational background of prospective students; if not appropriate, it is required to follow matriculation; and
- j. Master's students who take part in the by research program must show a publication portfolio in their field.
- k. Complete condition administration Which has set.

Paragraph 6

Admission of Doctoral Program Student

Chapter 19

The implementation of registration for the acceptance of Doctoral Program students is carried out by BAK And coordinated with Faculty/ Postgraduate.

Chapter 20

Condition registration candidate student Program Doctor consists of on:

- a. Pay Money registration candidate student Program Doctor;
- b. Fill in form registration in a way online and submit the registration form to the new student admissions committee;
- c. Own Certificate And transcript academic Bachelor (S1) And Masters (S2) from an accredited study program in a field of science that is in accordance with the study program chosen at Unmul;
- d. Have a Masters (S2) academic transcript with a GPA ≥ 3.25 ; for prospective students with a GPA < 3.25 must be supported by a minimum of publications on journal national Sinta 3 or experience 2 (two) years in his field of work;
- e. Deliver letter recommendation from 2 (two) person Professor/superior at the prospective student's workplace;
- f. Submit a brief plan of the dissertation research of interest (300-500 words). say), load reason Which appropriate, benefit, study brief, with the latest literary sources;
- g. Complete other requirements set by the Faculty/Postgraduate Program.

Chapter 21

- (1) Selection reception student new Program Doctor done by BAK and the Team appointed by the Chancellor.
- (2) Selection is carried out by interview and validation methods documents for new students requirements to the Doctoral Program;
- (3) In carrying out its duties, BAK and the Team as referred to in paragraph (1) are responsible to the Chancellor.

Chapter 22

The requirements for new student admission for the Doctoral Program are as follows:

- a. Passed selection for candidate student;
- b. Paying tuition fees and fulfilling other financial obligations based on the Chancellor's decisions;
- c. Carry out online registration within the specified time period;
- d. Submit a copy of diploma and academic transcript undergraduate program (S1) and Master's Program (S2) which have been legalized;
- e. Candidate student graduate of from college tall from Outside The country must include a photocopy of the legalized diploma equivalency decree (point d) from the Ministry of Education, Culture, Research and Technology.
- f. Pass the Academic Potential Test (TPA) held by Unmul;
- g. Pass the Mulawarman University English Proficiency Test (MU-EPT) or TOEFL Prediction recognized by UPT Bahasa Unmul with a minimum score of 525;
- h. Submit a statement stating that you are willing to pay the tuition fees as stipulated;
- i. Submit a letter of permission for study assignment from the agency where the applicant works, containing information regarding exemption from duties during the study period;
- j. Submit recommendation letters from 2 (two) Professors along with their contact addresses; and
- k. Complete condition administration Which has set.

Chapter 23

New Student of the Doctoral Program who come from Masters Programs in other fields are required to undergo matriculation.

Paragraph 7

Reception Student Transfer and Completion Bachelor

Chapter 24

- (1) Transfer Student Admissions takes into account the process reception student, process education, accreditation College origin, and formation on program studies Which targeted.
- (2) Prospective transfer students are required to submit an application to the Chancellor by attaching the following documents:
 - a. Letter information move from Rector College Tall Country of origin;
 - b. Photocopy of academic transcript that has been legalized by the Vice Dean/Head of Academic Affairs of the State University of origin; and
 - c. A certificate of student conduct and student status from the Chancellor of the University of origin or an appointed authorized official.
- (3) Undergraduate student transfer requests can be considered if the student transfer originate from program studies College State Universities (PTN) that are relevant to the level and education program Which The same, as well as accredited minimum The same with accreditation of study programs within Unmul.
- (4) Transfer student S1 allowed for student Which will take semester III (have passed ≥ 36 credits with GPA ≥ 3.00) or semester V (have passed ≥ 72 credits with GPA ≥ 3.00).
- (5) Recognition of credits for courses taken in the Study Program origin by Program Studies Which targeted in Mulawarman University.
- (6) Accepted transfer students are required to follow the curriculum requirements. Which applicable on Program Studies in environment Unmul.
- (7) Student transfers are declared valid if they have received approval Rector in a way written after pay attention to the Dean's recommendations.
- (8) Student transfers between Faculties, Departments and Study Programs within Unmul can be carried out after obtaining approval. The recipient dean and acknowledged by the Chancellor.
- (9) Applications for transfer of Masters (S2) and Doctoral (S3) students can be considered if student transfer originate from study programs that are relevant to the level and educational program at Unmul, and are accredited at least the same as the study program accreditation goals in the Unmul environment.

Chapter 25

- (1) Unmul active students due to certain considerations and/or reasons can submit a request to transfer from Unmul;
- (2) Candidates of transfer students from Unmul submit an application to the Chancellor by attaching the following documents:
- (3) Photocopy of academic transcripts for at least 2 semesters that have been legalized by the Deputy Dean/Deputy Director in charge of academics;
- (4) Letter information conduct student and status student affairs from the Dean or appointed authorized official; and

- (5) Proof of payment of tuition fees for all semesters taken at Unmul.
- (6) Unmul students' transfer is declared valid if they have received agreement Rector in a way written after considering the recommendations of the Dean/Director of Postgraduate Studies.
- (7) Transfer students from Unmul to universities outside Unmul cannot move back to the environment Unmul.

Chapter 26

- (1) Undergraduate Student Admissions take into account accreditation program studies on moment which concerned passed and the formation of the study program in question.
- (2) Candidate student Completion Bachelor is graduate of Program Vocation a College Tall Country from field knowledge Which same or relevant with Program Studies Bachelor (S1) Which targeted at Unmul.
- (3) The accreditation of the original program study at least the same with program the study program intended.
- (4) Candidate student Completion Bachelor fill out form and submit this registration, attaching:
 - a. Photo copy certificate and transcript academic Program Vocation with a Cumulative Achievement Index (IPK) ≥ 3.00 which has been legalized;
 - b. Status graduation Program Vocation accredited;
 - c. Proof payment registration;
 - d. Letter statement able to behave and have good moral;
 - e. Letter statement able to pay UK Which has determined; and
 - f. For employee a agency public/private must own GPA ≥ 2.50 and deliver Letter Permission Task Study from official the authorities.

Chapter 27

- (1) Admission of undergraduate students for D3 graduates without a maximum of 3 (three) years of work experience after graduation;
- (2) Undergraduate completion student admissions for D3 graduates who have worked are not limited to the year of graduation
- (3) Maximum study period for transfer and completion student's bachelor customized with time studies maximum in Unmul with by taking into account time studies Which has been undertaken at the original University.

Paragraph 8

Student Admissions for Cooperation Programs, Special Programs, Achievement Program and Foreign Students

Chapter 28

- (1) Reception student new through Program Cooperation, Program Special And Program Performance as meant in Chapter 9 paragraph
- (2) letter d set up in Regulation of Rector's.

Chapter 29

- (1) Foreign nationals can become student and study education at Unmul.
- (2) Education which meant is education titled on undergraduate level (S1), Master (S2) And Doctor (S3) And education non-degree like program Language Indonesia For Speaker Foreign (BIPA), internship with a minimum period of 1 month, joint program in completing final assignments (sandwich), credit earning/transfer program.
- (3) The credit transfer program is taking courses or transferring course credits at Unmul for both international programs (English language) and regular programs (Indonesian language).
- (4) Prospective foreign students who will study at Unmul must fulfil condition And procedure application and successful in the selection process for accepting foreign students which is held independently by the Selection Team at the University/Faculty/Program level Studies Which Work The same with Office of UPT. International Services as a facilitator for the admission of foreign students.
- (5) General condition for candidate student foreign which will continue education in Unmul is as follows:
 - a. Graduate of equal High School or graduate of equal Bachelor or Master And own certificate as well as transcript with cumulative achievement index that meets the study program requirements at Unmul.
 - b. Especially for transfer students, they must have a transcript from their original university that has been accredited/registered with the Ministry of Education and Culture.
 - c. To continue studying in an international program (English-language) at Unmul, prospective students must meet the ability requirements. Language English with mark minimum TOEFL 500 or IELTS 6.0, unless the language of previous education was English.
 - d. To continue studying in Unmul's regular program (in Indonesian), prospective students must pass the Indonesian language proficiency test (BIPA) at a minimum level C1 and English language proficiency of at least TOEFL 450 or IELTS 5.5. The Indonesian language proficiency certificate is submitted before the start of the academic year and the English language certificate is submitted no later than the registration for the final exam

(thesis/dissertation).

- (6) Unmul will issue a Letter of Acceptance through the UPT. International Services for foreign students who have passed selection, after accept letter recommendation results selection which done by team selection in level Program Study/Faculty/ University.
- (7) Unmul through UPT. International Services will propose issuance of a Foreign Student Study Permit to the Ministry of Education and Culture for the foreign student, after the student in question arrived at Unmul.

Chapter 30

Foreign nationals who are accepted become student on Doctoral Programs at Unmul must be able to communicate in Indonesian and English and have a study permit from the Minister who handles government affairs in the field of higher education.

Part Four

Learning Process

Paragraph 1

Requirements for Participating in Learning Activities

Chapter 31

- (1) Students who participate in learning activities are required to pay tuition fees (UK), register/re-register and fill out the online KRS at the start of each semester according to the academic calendar applicable.
- (2) The KRS as referred to in paragraph (1) is filled in at the beginning of semester by student and Mentor Academic (PA) provides agreement in online to course will be taken in one semester.
- (3) Has do Single Tuition Fee (UKT)
- (4) The postponement of payment of the Single Tuition Fee (UKT) has been approved by the Chancellor Unmul and upon the proposal of the Dean or Director of Postgraduate.
- (5) Students who do not meet the provisions as referred to in paragraph (1) are categorized as inactive students.
- (6) Student No active most long two (2) semesters can continue their education by paying off all UK arrears and fulfilling the evaluation requirements for student study success.

Paragraph 2
Obligation to Have a Students Identity Card

Chapter 32

- (1) Every student at all levels of study at Unmul who is registered in the Unmul Academic Information System (SIA) is required to have a valid Student Identity Card (KTM) issued by Unmul or in collaboration with Unmul Partners.
- (2) Learning activities and academic administration services in all work units within the Unmul environment are required to require ownership of an Unmul Student Identity Card (KTM) and also as an official identity that is mandatory.
- (3) KTM Unmul applicable during time studies and during registered students active in SIA or in accordance with time which stated in KTM and activated on moment do payment UK.
- (4) At a time when the KTM cannot be issued and there are emergency conditions, Unmul can publish Letter Information Sign Student (SKTM) which is temporary until the actual KTM is issued.
- (5) Temporary SKTM is valid for a maximum of 2 (two) semesters. And cannot requested again for second time.
- (6) Forgery of Student Cards issued by Unmul or in collaboration with partners for use in the context of graduation requirements or other purposes, is an academic violation that can be subject to light to heavy sanctions in accordance with applicable provisions or through a decision of the Unmul Senate meeting.

Paragraph 3
Study Load Assignment

Chapter 33

- (1) The maximum number of credits that students can take Vocational and Bachelor's Degree (S1) Program for the next semester adjusted to the Achievement Index (IP) of the previous semester with details as follows:

Table 2. Number SKS to be Taken by Program Level Students Vocational and Bachelor (S1)

IP-Semester Previously	SKS Maximum
$IP < 1.50$	12
$1.50 \leq IP < 2.00$	15
$2.00 \leq IP < 2.50$	18
$2.50 \leq IP < 3.00$	21
$IP \geq 3.00$	24

- (2) New students of Vocational, Undergraduate, Professional, and Postgraduate Programs are required to take all study loads/mandatory study loads at least in Semester I.
- (3) The weight of courses credits that must be taken by a bachelor's program student (S1) per semester is at least 12 (twelve) credits, except for those who are in the final stage of their education.
- (4) Students can change/add/cancel a course that is listed in the online KRS with the approval of the PA lecturer.
- (5) Time For replace/add/cancel a course are provided during the first 2 (two) weeks of the current semester.
- (6) Students who take academic leave, taking courses and the determination of the number of credits for the next semester is based on the GPA for the last semester before leave.
- (7) Students who do not fill out the KRS are not permitted to take part in academic activities.
- (8) The Academic Division of the faculty issues a permanent list of names student no latter than 2 (two) weeks after lectures start according to the academic calendar.
- (9) Student who are recognized as course participant are students whose names are listed on the permanent list of course participants.

Paragraph 4 Implementation of Education System

Article 34

- (1) The implementation of education at Unmul uses the Semester Credit System (SKS).
- (2) Each course has a unit of weight semester credit system (sks) as a function of time and activities per week in one semester.
- (3) One credits equivalent with 170 (one hundred seven tens) minute learning activities per week per semester are described as follows:
 - a. 1 credit of lecture, response, or tutorial includes 50 minutes of face-to-face, 60 minutes of structured activities, and 60 minutes of independent activities;
 - b. 1 credit of seminar or other similar form of learning including 100 minutes face to face and 70 minutes independent activities;
 - c. 1 credit of practical, studio pratice, workshop pratice, field practice, research, community service, and/or other similar forms of learning covering 170 minutes per week per semester.
- (4) Course taken on a semester do not passed, then the course must be a priority to be improved at the first opportunity of the next Odd or Even Semester or intermediate semester.

Paragraph 5 Academic Guidance

Chapter 35

- (1) Academic guidance is carried out by the PA appointed by the Dean/Director of Postgraduate Studies, upon the recommendation of the Head of Department/Study Program Coordinator and confirmed by a Rector's Decree.
- (2) The PA requirements are that the Unmul Permanent Lecturer has the lowest functional are Assistant Professor For level bachelor (S1), vocational and professional, holding a Doctoral degree and at least Associate Proffesor for Masters (S2) and Doctoral (S3) levels;
- (3) Each PA is tasked to monitoring the progress of student studies from the first semester until the student is declared to have graduated.
- (4) In monitoring the progress of student studies, the PA lecturer can hold scheduled meetings with the students under his/her supervision to discuss obstacles encountered during lectures and make lecture plans.
- (5) If the PA cannot carry out his duties on time, then his duties will be replaced by the Study Program Coordinator.

- (6) PAs who are permanently unable to attend for more than 6 (six) months will be replaced by the head of department/study program coordinator and determined by the Dean.

Paragraph 6

Study Program Curriculum

Chapter 36

- (1) The curriculum is designed to the learning outcomes of graduates study program, flexible and accommodating to very rapid changes in the future.
- (2) Graduate Competency Standards stated in the formulation Graduate learning outcomes are used as the main reference development of Learning Content Standards, Process Standards Learning, Learning Assessment Standards, Lecturer Standards and Education Personnel, Standards of Learning Facilities and Infrastructure, Learning Management Standards, and Financing Standards Learning
- (3) Formulation achievement learning graduate of must:
- Referring to the description achievement learning graduate of Indonesian National Qualification Framework (KKNI);
 - Have parity with the qualification level at KKNI;
 - Referring to the Unmul Basic Scientific Pattern (PIP); and
 - Referring to the Independent Learning Independent Campus policy (MBKM)
- (4) The content and breadth of discussion of a course must support fulfillment of the learning outcomes of graduates of the Study Program and can The level of fulfillment is measured and determined in the credits.
- (5) The implementation of curriculum changes is carried out with the principle of Equivalence.
- (6) The curriculum is determined through the Rector's Decree.
- (7) Students are entitled to obtain curriculum documents at the beginning of the education in a Study Program.

Paragraph 7

Material, Method, and Learning Implementations

Chapter 37

- (1) Learning materials and Semester Learning Plan (RPS) prepared by the Course Support Team by considering input from other lecturers before the semester runs and is submitted to the Study Programs in the form of RPS;

- (2) The review of learning materials and RPS is carried out by consideration of scientific and technological advances.
- (3) Students are entitled to get RPS for each course in at the beginning of the semester.

Chapter 38

- (1) Learning materials are delivered through one or more methods in order to fulfill learning outcomes.
- (2) Learning can be in the form of offline lectures/learning, online learning (online) maximum 40% of the total meeting, responses and tutorials (modules), seminars, practicums, studio practices, workshop practice, or field practice and form of learning in the form of research, design or development; and devotion to the community.
- (3) The learning method as intended in paragraph (1) is in accordance with with Table 3 on method and learning area

Table 3. Method and Learning Area

Model Learning	Learning Area		
	Knowledge (Cognitive)	Attitude (Affective)	Skills (Psychomotor)
Small Group Discussion	√	√	√
Simulation/Demonstration	√	√	√
Case Study/Case Method	√	√	√
Cooperative Learning	√	√	√
Contextual Instruction (CL)	√	√	√
Problem Based Learning (PBL)	√	√	√
Discovery Learning	√	√	√
Project Based Learning (PjBL)	√	√	√
Production Based Training	√	√	√
Project Based Learning	√	√	√
Inquiry Learning	√	√	√
Collaborative Learning	√	√	√

- (4) Each Lecturer/Course Lecture Team is required to prepare teaching materials can be in the form of Textbooks, Dictates, or other forms of other teaching materials.

Chapter 39

- (1) Students are entitled to get all learning materials from Course learning plan in one semester.
- (2) Students who do not participate in learning in the form of lectures, responses, or tutorials more than 20 (twenty) percent from the number of class meetings in one semester can be stated failed and got an E grade.
- (3) Outstanding students at the national/international level can be awarded Dispensation upon the approval of the lecturer in charge of the course and known by the Dean.
- (4) Students who do not participate in learning in the form of practicum, studio practice, workshop practice, field practice, counseling, research, community service, and/or Other forms of learning of the same kind in full 100 (one hundred) percent of a course in one semester is declared unsuccessful and get an E.
- (5) Lectures for different program levels are not allowed to be united, except for those who are obliged to take some additional courses in the Undergraduate Program (S1) or Master's Program (S2).
- (6) Learning activities are carried out in accordance with the Calendar Academic.
- (7) Study Programs evaluate the implementation of the learning process in accordance with the mechanism set by each Program Study.
- (8) Students who repeat a course that is accompanied by practicum because it gets an E grade, is required to fully participating in lectures and practicums, unless they have declared to have passed the practicum stated in the form of a letter Description of Practicum Graduation.
- (9) Students are entitled to take courses outside of their Study Program inside or outside Mulawarman University, referring to Separate juknis.

Paragraph 8
Implementation of the Intermediate Semester

Chapter 40

- (1) The Intermediate Semester (SA) is implemented by the Faculty according to their respective needs.
- (2) Number of face to face The courses in SA must be the same with the number face to face for the relevant course in the regular semester which is held for at least 8 (eight) weeks.
- (3) The opportunity to take SA lectures is given to students who have completed at least 2 (two) semesters to improve their C, D and E grades from courses for which they have previously taken exams.
- (4) SA for a course can be implemented if the number of participants reaches a minimum of 10 (ten) students or in accordance with the policies of each Faculty.
- (5) Courses that include practical work can be programmed by students who have passed the practical work in the semester. regular.
- (6) Burden Study student on SA most Lots 9 (nine) credits.
- (7) Condition registration SA is as following:
 - a. Filling KRS SA;
 - b. Submit evidence payment SA; and
 - c. KHS regular semester which contains the subjects that will take on SA.
- (8) Lectures and SA exams are held in accordance with the Academic Calendar.
- (9) The list of participants and courses to be given in the SA must be planned. And proposed by Faculty to Rector c/q BAK.
- (10) IP SA cannot be used by students as a basis for taking credits semester next, but can used for calculation GPA on end time studies.
- (11) Cost Which charged to student For attend lectures SA set based on Decision Rector.
- (12) Value SA given to student most high is value B (70).

Paragraph 9
Permission and Holiday Academic

Article 41

- (1) Students who leave their studies for less than one semester due to illness or other reasons that can be accounted for must submit a notification to the Study Program Coordinator (KPS) by attaching valid evidence for the issuance of a letter of permission to study/practice/make-up exams as submitted. to Lecturer Guardian eye lectures/practicums.

- (2) Lecture permission is granted for a maximum of 20 (twenty) percent of meetings for each subject. studying which is realized in One semester.
- (3) Practical work permits are given a maximum of 2 (two) times for each practical subject with the obligation to carry out follow-up practical work for each practical event not attended during the permit.

Chapter 42

- (1) Students can apply for academic leave due to illness or other reasons. with reason Which can accountable maximum 2 (two) semesters with provisions for academic leave not taken into account in the study period.
- (2) Letter application leave academic in accordance format Which applicable submitted by students and acknowledged by the Faculty/Postgraduate Head and then submitted to the Chancellor for approval.
- (3) Leave applications must be submitted no later than 2 (two) weeks before the start of lectures in the current semester.
- (4) Students can apply for academic leave after completing two semesters, except for emergency conditions that result in Students cannot participate in lecture activities.
- (5) So far procedure application leave academic taken According to the provisions (points 2; 3; and 4), during academic leave students are not required to pay tuition fees.
- (6) If students do not re-register and do not submit leave academic, so Which concerned stated non-active And time during non-active taken into account in study period.

Part Five
Evaluation of the Learning Process

Paragraph 1

Determination Performance Number Quality, Mark Letter, And Mark Weight

Chapter 43

- (1) Determining a student's achievement in mastering the material in a course is determined based on the results of quizzes, exams, practicals, and/or task other Which covers realm of cognitive, affective, and psychomotor.
- (2) Determination achievement of a course stated with:
 - a. Score;
 - b. Letter Grade;
 - c. Weighted Grade.

Chapter 44

- (1) Number quality courses as meant in Chapter 40 paragraph
- (2) letter a has a range mark 0 (zero) until 100 (one hundred).
- (2) Determination letter grade course and weighted grade determined based on the following quality score classification:

Table 4. Mark Weight Course Based on Number Quality

Scores (AM)	Weighted Grade (NB)	Letter Grade (NH)
$0 \leq AM < 40$	0.0	E
$40 \leq AM < 50$	1.0	D
$50 \leq AM < 60$	1.5	
$60 \leq AM < 65$	2.0	C
$65 \leq AM < 70$	2.5	
$70 \leq AM < 75$	3.0	B
$75 \leq AM < 80$	3.5	
$80 \leq AM < 100$	4.0	A

Pasal 45

Courses that have a number quality average < 60 (smaller than 60), so determination mark the letters is as follows:

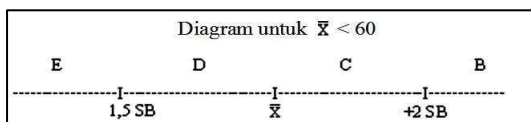


Figure 1. Determination of Course Letter Grades with Average Scores average < 60

- a. The letter B value: is given to those who have a score greater than or equal to the average score plus (+) two standard deviations (2 SB).
- b. The letter C value: is given to those who have a score greater than or equal to the average score but smaller than the average quality score plus (+) two standard deviations (2 SB).
- c. Value letter D: given to them which have score smaller than average score, but bigger than score average reduced (-) one half intersection standard (1.5 SB).
- d. Value letter E: given to them which have score smaller than average score reduced (-) one half-crossing standard (1.5 SB).

Paragraph 2
Percentage Reference for Score

Table 5. Course Value Awarding

Scheme	Cognitive			Assignment		Psychomotor	Affective
	Quiz	Mid Test	Final Test	Project (PjBL)	Case Study	Practical	
I		15	25	25	25		10
II	10	10	20	25	25		10
III		15	20	20	20	15	10
IV	10	10	20	15	15	20	10
V		15	25	15	15	20	10
VI		10	25		15	40	10
VII	10	15	20		15	30	10
VIII		10	25	30	25		10
IX		25		35	30		10
X		25			25	40	10

*) Weight score assessment must load more 50%.of aspect PjBL+ Case Method + Practicum

Chapter 46

- (1) Every course programmed by students in a semester must be graded.
- (2) The grading of courses, as referred to in paragraph (1), may follow one of the following schemes:
- (3) Each assessment scheme in paragraph (2) must include more than 50% of cases and/or projects and/or practical work.

- (4) For courses that include practical work or other assignments as specified in the course syllabus (RPS), if a student fails the practical work or does not complete the required assignments, they will be deemed to have failed the course.

Chapter 47

- (1) The Course Instructor (DPMK) and the Course Instructor Team (TDPMK) are required to determine one of the Course Assessment Schemes as stipulated in Article 48, Paragraph (2);
- (2) The DPMK must enter grades through the Academic Information System (SIA) portal in accordance with the selected Assessment Scheme and submit the Course Exam Attendance List to the Faculty Academic Subdivision no later than one week after the exam period ends;
- (3) Members of the TDPMK must enter the grades under their respective responsibilities through the SIA portal in accordance with the Assessment Scheme agreed upon by the TDPMK, and TDPMK members conducting the Final Semester Exam (UAS) are responsible for submitting the Course Exam Attendance List to the Faculty Academic Subdivision no later than one week after the exam period ends;
- (4) If the final grade of a course has not been entered into the academic portal by either the DPMK or TDPMK within the specified deadline as referred to in Paragraphs (2) and (3), the Faculty Vice Dean/Postgraduate Deputy Director has the authority to assign a grade of 70 (B) to all students enrolled in the course, taking into account the implementation of the learning plan;
- (5) The results of the evaluation for each assessment component of a course, based on the selected Assessment Scheme, can be accessed by students through the SIA.

Paragraph 3

Recognition Learning Past (RPL)

Chapter 48

- (1) Mulawarman University provides recognition for students' achievements and/or innovative projects as graduate competency achievements that are equivalent to completing student studies or certain courses.
- (2) Mulawarman University gives recognition for students participating in the *Merdeka Belajar Kampus Merdeka* (MBKM) program by converting various academic and non-academic activities, as well as co-curricular and extracurricular activities, into recognized course credits or semester credit units (SKS).
- (3) Mulawarman University gives recognition for the achievements and/or innovative works of postgraduate students, exempting them from the thesis examination for

the Master's program and from the qualification examination and/or dissertation examination for the Doctoral program.

- (4) The mechanism for granting recognition is regulated by the Rector's regulations, with quality control carried out by LP3M.

Chapter 49

- (1) Recognition and awards through the recognition of achievements and innovative works of students (RPKIM) are given to students for their learning achievements and/or learning experiences in the form of achievements and innovative works, evidenced by accountable documents.
- (2) The award of equivalent recognition for learning achievements and/or experiences is for achievements and innovative works carried out during the student's time at Mulawarman University.
- (3) The award of equivalent recognition for learning achievements and/or experiences is based on evaluation and assessment conducted by an assessment team according to standard guidelines, data, and information regarding RPKIM.
- (4) The assurance and quality control of RPKIM are carried out by LP3M to ensure the quality of all processes and results;

Article 50

Types of RPL

The university determines the types of learning experience activities, achievements, and student innovation works that can be recognized or equated as a substitute for final assignments or course credits as follows:

- (1) students write books, students write publications, proceedings, and similar works.
- (2) Student achievements in scientific or non-scientific competitions at the national or international level;
- (3) Students obtain Intellectual Property Rights for their creations
- (4) Students receive certification from certification programs that are recognized nationally or internationally.;

Article 51

RPL Assessment Process

The process of assessment for the recognition of achievements, innovative works, and student learning experiences is carried out as follows:

- (1) The student submits learning achievements in the form of accomplishments, innovative works, and learning experiences, supported by accountable documents.
- (2) The assessment team validates the proposed documents;

- (3) The assessment team evaluates the relevance of the course learning outcomes in the originating study program with the student's achievements, innovative works, and learning experiences.
- (4) The assessment team determines the equivalency of the courses and credits to be recognized, as well as the score and graduation status of the course.
- (5) The assessment team submits the course equivalency results, including the recognition score as mentioned in paragraph (3), to the AIS Unmul.

Paragraph 4 Grade Point (GP)

Chapter 52

- (1) The assessment of students' academic success is based on the grade point average (GPA) or Grade Point Index (GPI).
- (2) The Grade Point Index is divided into Grade Point Index (GPI) and Cumulative Grade Point Index (CGPI).
- (3) SGPI and CGPI are calculated based on the courses listed in the Study Plan (KRS), except for courses that are part of the final academic activities group which do not yet have a grade.
- (4) GPI and GPA are determined using the following formula:

$$IP = \frac{\sum_{i=1}^n K_i \times N_i}{\sum_{i=1}^n K_i}$$

Explanatio:

- N = The numerical value resulting from the evaluation of each course
 K = The credit value (SKS) of each course;
 N = The total number of courses that have been taken.

Chapter 53

- (1) The improvement of the quality grade for a course must be listed in the Student Transcript (KHS)
- (2) The Faculty Academic Sub-Section validates the final grade of the course through the first and second stages of validation, with a maximum period of 5 (five) working days.
- (3) Students have the right to submit objections to the final grade they receive to the Course Instructor within the time frame referred to in paragraph (2).
- (4) The Course Coordinator has the right and obligation to verify and revise the grade of the student who has submitted an objection and report the results to the

- TDPMK Coordinator, who will forward it to the Faculty Academic Sub-Section.
- (5) After the final validation stage, the final grade of the course cannot be revised by anyone.
 - (6) The Faculty issues the semester Student Transcript (KHS) in accordance with the Unmul academic calendar.

Chapter 54

- (1) Graduate students with a quality score of less than 70 may be given a retake exam to reach a maximum quality score of 70, which can only be carried out once in the same semester.
- (2) The retake exam referred to in paragraph (1) is administered by the course instructor with a letter of introduction from the Study Program Coordinator.

K = The credit hours of each course;

$$IP = \frac{\sum_{i=1}^n K_i \times N_i}{\sum_{i=1}^n K_i}$$

n = The number of courses that have been taken.

- (3) An example of GPA calculation is as follows: If a student has completed 3 semesters with details of the courses and the credit hours (SKS) and grade points obtained, as shown in Table 6.

Table 6. Details of Courses with Credit Weight (SKS) and Quality Score of a Student

Semester	Course	Credit Weight	Scores	Grade Weight	Grade Letter
I	A	3	85	4.00	A
	B	2	77	3.50	B
	C	3	68	2.50	C
II	D	4	72	3.00	B
	E	3	50	1.50	D
	F	4	25	0.00	E
	G	3	83	4.00	A
III	H	4	69	2.50	C
	I	3	75	3.50	B
	J	4	57	1.50	D
	K	3	82	4.00	A

$$\text{IP Semester I} = \frac{(3 \times 4,00) + (2 \times 3,50) + (3 \times 2,5)}{8} = \frac{26,50}{8} = 3,31$$

$$\text{Semester II IP} = \frac{(3 \times 4,00) + (3 \times 1,50) + (4 \times 0,00) + (3 \times 4,00)}{14} = \frac{28,50}{14} = 2,04$$

$$\text{Semester III IP} = \frac{(4 \times 2,5) + (3 \times 3,50) + (4 \times 1,5) + (3 \times 4,00)}{14} = \frac{38,50}{14} = 2,72$$

$$\text{IP Cumulative} = \frac{(26,50) + (28,50) + (38,50)}{8 + 14 + 14} = \frac{93,50}{36} = 2,60$$

Paragraph 5 Evaluation of Study Success

Chapter 55

- (1) The number of credit hours (SKS) of courses passed and the GPA are used as the basis for evaluating the academic success of a student in the Vocational and Bachelor's Program;
- (2) The Evaluation of Study Success for students is carried out by the Faculty at the end of the first year, second year, third year, and at the end of the maximum study period of the Vocational and Bachelor's Program.
- (3) The Evaluation of Study Success for students at the end of the first year, second year, and third year is carried out by the Faculty to determine whether a student is allowed to continue their studies, provided that they meet the following requirements:

Table 7. Minimum Study Progress Evaluation Requirements for Students.

Evaluation	Level	
	Vocation (D3)	Bachelor (S1)
End of First Year	Credits : 24 GPA : 2.00	Credits : 24 GPA : 2.00
End of Second Year	Credits : 48 GPA : 2.00	Credits : 48 GPA : 2.00
End of Third Year		Credits : 72
		GPA : 2.00

The student who fails to meet the minimum academic progress requirements as

stipulated in paragraph (3) will be given three (3) options, namely:

- a. Voluntarily resigning;
 - b. Requesting to transfer to another university;
 - c. Dismissed
- (5) Students who are inactive for 3 (three) consecutive semesters based on the SIA evaluation will be expelled from Unmul.
- (6) If the maximum study period cannot be completed, the student concerned will be dismissed from Unmul through the SIA evaluation.

The results of the Study Success Evaluation as referred to in paragraph (3) will be reported to the Rector.

Chapter 56

- (1) Diploma Program Graduation Requirements:
- a. Completion of all courses specified in the respective Study Program curriculum with a minimum GPA of 2.00 and no E grades;
 - b. Passing the Mulawarman University English Proficiency Test (MU-EPT) or a recognized TOEFL Prediction test by UPT Bahasa Unmul with a minimum score of 425;
 - c. Successfully passing the final project examination or meeting the competency test graduation requirements; and
 - d. Fulfilling other requirements set by the respective Faculty.
- (2) Undergraduate Program Graduation Requirements:
- a. Completion of all courses specified in the respective Study Program curriculum with a minimum GPA of 2.00 and no E grades;
 - b. Passing the Mulawarman University English Proficiency Test (MU-EPT) or a recognized TOEFL Prediction test by UPT Bahasa Unmul with a minimum score of 450;
 - c. Writing at least one (1) scientific article ready for publication and approved by the Supervisor;
 - d. Successfully passing the thesis examination or an equivalent work; and
 - e. Fulfilling other requirements set by the respective Faculty.

Chapter 57

- (1) The evaluation of the success of professional students' studies is determined and carried out by the Faculty.

- (2) The graduation requirements for the Professional Program are as follows:
- Completing all courses specified in the Study Program curriculum with a minimum letter grade of B;
 - GPA ≥ 3.00 ;
 - Passing the Mulawarman University English Proficiency Test (MU-EPT) or a TOEFL prediction test recognized by UPT Bahasa Unmul with a minimum score of 500;
 - Meeting the competency exam graduation requirements; and
 - Fulfilling other requirements set by the Faculty.

Chapter 58

- (1) The evaluation of postgraduate student academic success is determined and carried out by the Faculty or the Postgraduate Program.
- (2) If the maximum study period set cannot be met, the student concerned will be dismissed from Unmul.
- (3) The results of the academic success evaluation, as referred to in paragraph (1), are reported to the Rector.
- (4) The graduation requirements for the Master's (S2) Program are as follows:
- Completing all courses stipulated in the respective Study Program curriculum with a minimum letter grade of C;
 - GPA ≥ 3.00 ;
 - Passing the Mulawarman University English Proficiency Test (MU-EPT) or a TOEFL Prediction test recognized by the Unmul Language Center with a minimum score of 500;
 - Producing at least one (1) scientific article published in an accredited national journal or accepted for publication in an international journal;
 - Passing the thesis examination or an equivalent work; and
 - Fulfilling other requirements set by the Faculty/Postgraduate Program.
- (5) The graduation requirements for the Doctoral Program are as follows:
- Completing all courses stipulated in the respective Study Program curriculum with a minimum letter grade of B;
 - GPA ≥ 3.25 ;
 - Pass the Mulawarman University English Proficiency Test (MU-EPT) or a recognized TOEFL prediction test by UPT Bahasa Unmul with a minimum score of > 525 ;
 - Publish at least one (1) scientific article in a reputable international scientific journal recognized by the Ministry of Education, Culture, Research, and Technology (Kemendikbudristek);
 - Pass the open dissertation defense or its equivalent; and

- f. Fulfill other requirements set by the Faculty/Graduate School.

Part Sixth
Forms of Final Academic Activities

Chapter 59

- (1) Forms of final academic activities that must be undertaken by Every students Vocational Education student has Field Work Practice (PKL) and Final Assignment Report.
- (2) Forms of final academic activities that must be undertaken by students Every student of the Undergraduate Academic Education Program (S1) is a Lecturer Work Real (KKN), Seminar, Thesis, and/or other final assignments in the form of prototypes, projects, or other forms of final assignments that have been recognized as equivalent to a thesis
- (3) Other academic activities that must be undertaken by every Undergraduate (S1) Academic Education student, as determined by each Faculty, include Field Work Practice (PKL), Field Experience Practice (PPL/PLP), Internship, or Field Learning Experience (PBL).
- (4) Forms of final academic activities that must be completed by every Professional Education is a Work Practice Report and Professional Competency Test.
- (5) Forms of final academic activities that must be undertaken by students every Program Specialist is Exam Competence And Task End.
- (6) The form of final academic activity that must be undertaken by every student of Academic Education Masters Program (S2) is a National Seminar/Conference, Thesis and/or other final assignments. in form prototype, project, or form task other end that has been recognized as equivalent to a thesis
- (7) Forms of final academic activities that must be undertaken by students Every Doctoral Program Academic Education (S3) student is a seminar/conference International, Dissertation and/or giving task end others in form prototype, project, or form other final assignments that have been recognized as equivalent to a dissertation.

Paragraph 1
English Proficiency Test (EPT) Mulawarman University

Chapter 60

- (1) The English Proficiency Test (EPT) or English Language Proficiency can be demonstrated through tests conducted by the Unmul Language Center, either in the form of the Mulawarman University English Proficiency Test (MU-EPT) or the Test of English as a Foreign Language (TOEFL) Prediction, which can be conducted offline and/or, under certain conditions, online.

- (2) Undergraduate (S1) students must take the EPT in semesters 1 and 2, coordinated by the Language Center.
- (3) English Proficiency Certificates from reputable/trusted institutions outside the Unmul Language Center may be recognized or equivalently assessed by the Unmul Language Center, provided they meet the established requirements.
- (4) English Proficiency Certificates issued by the Unmul Language Center are valid throughout the student's study period for a specific academic level.
- (5) In relation to point (4) above, all Faculties and Postgraduate Programs are encouraged to require their students to take the EPT at the Unmul Language Center from the beginning of their enrolled semester to ensure timely graduation.
- (6) Certificate ability Speaking English Which published by other agencies that have been recognized by the Unmul Language UPT only applicable in accordance time Which stated in Certificate or its general validity period.
- (7) Forgery of EPT/English Proficiency Test scores and/or certificates, whether issued by the Unmul Language Center or other institutions, for the purpose of student admission requirements or graduation, constitutes an academic violation and may result in sanctions ranging from minor to severe.
- (8) The imposition of sanctions in point (7) follows the applicable regulations at Unmul or based on the decision of the Senate of Mulawarman University, or if no other option is available, legal proceedings may be pursued..
- (9) Before a sanction is decided, the Language Center has the right to suspend services for individuals involved in score and/or certificate forgery
- (10) All over condition For determination certificate institution other which can be recognized, requirements for verification and validation or Further required Standard Operating Procedures (SOPs) are prepared by UPT Language Unmul And proposed to/in order to obtain a decision from the Rector of Mulawarman University.
- (11) Students participating in programs based on Recognition of Prior Learning (RPL) at Mulawarman University and/or facing exceptionally urgent circumstances may be exempted, granted relief, or have their obligations deferred, provided they submit a request and receive approval from the University Leadership..

Paragraph 2

Field Work Practice (PKL)/Field Experience Practice (PPL), Internship and Field-Based Learning Experience (PBL)

Chapter 61

- (1) Student Which may follow activity PKL/PPL is student Which has to go through at least 75 SKS of the total SKS without mark letter E with \geq GPA 2.00.

- (2) Guidelines for the implementation of PKL/PPL, Internship, and PBL are regulated in the Rector's Decree.

Paragraph 3
Community Service Program (KKN)

Chapter 62

- (1) KKN coordinated by LP2M.
- (2) KKN can be carried out at the same location/nearby as PKL/PPL/PLP sequentially for students who program the activities simultaneously.
- (3) KKN with burden 3 SKS is course Which become one of the requirements of the Undergraduate Program.
- (4) KKN can be held by adopting the implementation of MBKM
- (5) Student Which can follow activity KKN is students who has to go through course ≥ 110 SKS including eye the lecture that currently taken on semester walk, with eye courses taken have a GPA ≥ 2.00 .
- (6) Guide implementation KKN set up in Decision Rector.
- (7) Guidelines for implementing KKN which coincides with PKL/PPL are regulated in the Rector's Decree.
- (8) The faculty may organize other forms of activities that are equivalent to KKN, with the same name (KKN) or other names.
- (9) Improvement quality implementation activity KKN can coordinated with LP2M.
- (10) Other forms of activities organized by ministries/institutions or other agencies can be equated with KKN by fulfilling certain requirements.
- (11) The provisions regarding the equivalence of student activities or programs to KKN (Community Service) are regulated in the Rector's Decree.

Paragraph 4
Final Project, Thesis, and Dissertation

Chapter 63

- (1) The main objective of compiling a Final Assignment is to train students at the Vocational Program level in making literature reviews, make observations, and write scientific reports.
- (2) Task End arranged by student based on writing guide Task End Which applicable on Faculty in Unmul environment .
- (3) The condition for students to be able to compose a Final Assignment is after

fulfilling the requirements $\geq 75\%$ from total credits, without mark E with GPA ≥ 2.00 .

- (4) Students who have fulfilled the requirements as referred to in paragraph (3) can submit the title of their planned Final Assignment to the Study Program Coordinator.

Chapter 64

- (1) Task End guided by 1 (One) lecturer mentor.
- (2) Mentor Task End proposed by Chairman Major/ Study Program Coordinator to the Dean and appointed by the Rector.
- (3) Mentor Task End responsible responsible for weight And Final Project quality.
- (4) Condition And authority a Lecturer as Final Project Supervisors are regulated as in Article 72.

Chapter 65

- (1) The main purpose of writing a thesis is to train students in the Program Bachelor make review library, plan research, conducting observations and collecting data, analyzing data, And write report Which nature scientific.
- (2) Thesis arranged by student based on guide Thesis writing Which applicable on Faculty in environment Unmul.
- (3) Undergraduate students can propose a plan title study Thesis on beginning semester VI And has passed $\geq 75\%$ of total credits with GPA ≥ 2.00 , and fulfill other requirements set by the Faculty.
- (4) Students who have fulfilled the requirements as referred to in paragraph (3) can submit title plan study Thesis to the Study Program Coordinator.

Chapter 66

- (1) Thesis guided by 1 (One) or 2 (two) Lecturer Supervisor, with provision Mentor I is Lecturer Department/Program Study and Supervisor II can come from outside the Study Program within Unmul who meets the requirements
- (2) Thesis Supervisor is proposed by the Head of Department/Coordinator Study Program to the Dean and determined by the Rector.
- (3) Mentor Thesis responsible answer on weight And quality Thesis.
- (4) Requirements and authorities of a Lecturer as a Supervisor The thesis is regulated as in Article 72.

Chapter 67

- (1) Objective main compile thesis is apply scientific concepts in accordance with the scientific disciplines studied in depth;

- (2) The thesis is written by students based on the Thesis writing guidelines applicable to the Faculty/Postgraduate Program at Unmul.

Chapter 68

- (1) The thesis is supervised by 2 (two) Supervisors with the provision that Supervisor I is a lecturer from the Study Program and Supervisor II can come from outside the Study Program who meets the requirements.
- (2) The Thesis Supervisor is proposed by the Study Program Coordinator to the Dean/Director of Postgraduate Studies and appointed by the Rector.
- (3) Mentor Thesis responsible answer on weight And quality Thesis.
- (4) Condition And authority a lecturer as Thesis Supervisors are regulated as in Article 72.

Chapter 69

- (1) The main objective of compiling a dissertation is to develop scientific concepts in accordance with the scientific discipline being studied in depth and with focus.
- (2) Dissertations are written by students based on the Dissertation writing guidelines applicable to the Faculties/Postgraduate Programs at Unmul.
- (3) Student Program Doctor propose title plan research and prospective Main Promoters and Co-Promoters to the Study Program Coordinator no later than the end of the first semester.

Chapter 70

- (1) The dissertation is supervised by 2 or 3 (three) Promoters with the following provisions: 1 (One) person Promoter Main is lecturer Study Program and 2 (two) Co-Promoters can come from outside the Study Program or Institution other Which relation Which fulfil condition.
- (2) The promoter for the Doctoral Program (S3) is proposed by the Study Program Coordinator to the Dean/Director of Postgraduate Studies and is determined by the Rector.
- (3) Promoter responsible answer on weight And quality Dissertation.

Chapter 71

- (1) The Main Promoter is responsible for the process of supervising students in compiling their Dissertation and is not permitted to hand over the supervision process entirely to Co-Promoter I, or Co-Promoter II.
- (2) Co-Promoters are required to assist and support the duties of the Main Promoter in effort realize Dissertation Which own weight And quality

tall. If there is difference opinion, Team Promoter can coordinate with each other.

Paragraph 5

Authority and Responsibilities in the Supervision of Final Projects, Theses, and Dissertations

Chapter 72

The requirements, authority and responsibilities of the Supervisor and Promoter are in accordance with the provisions in Table 8.

Table 8. Authority And Not quite enough Answer in Activity Guidance for Writing Final Projects, Theses, and Dissertations.

No	Position	Degree	Final Project/ Thesis	Thesi s	Dissertati on
1	Assistant Professor	Master	M	-	-
		Doctor	M	B	-
2	Assistant Professor	Master	M	-	-
		Doctor	M	M	B
3	Associate Professor	Master	M	-	-
		Doctor	M	M	B/M*
4	Professor	Doctor	M	M	M

Description :

M = Implement task in a way independent B =

Help implement task

M* = In time 5 (five) year final has produce at least 1 (one) scientific work in an international journal reputable; or 1 (One) form other (Book and/or KI) which is recognized by group expert Which set by Senate Unmul.

Paragraph 6

Obligations and Authorities of the Department/Study Program in the Supervision Process

Chapter 73

- (1) The Department/Study Program is required to monitor and document the continuity of consultation activities through the Supervising Lecturer every 3 (three) months.

- (2) Departments/Study Programs are required to hold Supervisor Lecturer meetings every 3 (three) months to follow up on monitoring results .
- (3) The Department/Study Program has the authority to propose a replacement of the supervisor if the supervisor and student do not consult on the TA/Thesis/Dissertation for at least 3 (three) months.
- (4) In the case of students who have received a supervisor/promoter, quick do consultation guidance, so Departments/Study Programs must provide warnings and enforce sanctions in accordance with rules/regulations in faculty/postgraduate;
- (5) The Faculty/Postgraduate Program can replace the Supervisor /Promoter for Final Projects /Thesis/Dissertations based on proposal Major/ Program Studies.

Paragraph 7

Seminars and Examinations for Final Projects, Theses, and Dissertations

Chapter 74

- (1) The evaluation of the Final Project is conducted in the form of a seminar and a Final Project examination.
- (2) The Final Assignment Seminar is held 1 (one) time, namely a proposal seminar attended by the Supervising Lecturer, Examining Lecturer, and participants according to the provisions of each Faculty.
- (3) The Final Assignment Examination is attended by a minimum of 3 (three) examiners consisting of on One person Lecturer Mentor And two person Examining Lecturer.
- (4) The proportion of the Final Assignment exam assessment is 55% for the Supervisor and 40% 45% for the Examining Lecturer.
- (5) Further provisions for the implementation of seminars and final assignment exams as referred to in paragraph (1) are regulated in the Standards Operational Procedures (SOP) at the Faculty level.

Chapter 75

- (1) Thesis assessment is carried out in the form of seminars and thesis examination sessions .
- (2) The Thesis Seminar is held 2 (two) times, namely a proposal seminar and a seminar results Which attended by Lecturer Mentor, Lecturer Tester, and participant in accordance provision each- each Faculty.

- (3) The thesis examination is attended by a minimum of 3 (three) examiners consisting of: One person Lecturer Mentor And two person Lecturer Tester.
- (4) The proportion of the thesis exam assessment is 55% for the supervisor and 45% for Examiner Lecturer.
- (5) Further provisions for the implementation of seminars and thesis examinations as referred to in paragraph (1) are regulated in the Standards Operational Procedures (SOP) at the Faculty level.

Chapter 76

- (1) Exam Thesis attended minimum 4 (four) person Tester And The dissertation examination is attended by a minimum of 5 (five) examiners.
- (2) Position Mentor is as tester in exam Thesis.
- (3) The proportion of thesis and dissertation examination assessment is 55% for the Supervisor and 45% for the Examining Lecturer.
- (4) Further provisions for the implementation of seminars and Thesis and Dissertation examinations as meant on paragraph (1) set up in Standard Operating Procedure (SOP) at Faculty/Postgraduate level.

Chapter 77

- (1) Final Project, Thesis, Dissertation and Dissertation Examinations are held to evaluate students' ability to defend their scientific work and the scientific knowledge they have learned.
- (2) Final Project, Thesis, Dissertation and Dissertation Examinations can be carried out after obtaining approval from the Supervisor/Promoter and having fulfilled all other specified academic administrative requirements.
- (3) Final Project, Thesis, Dissertation and Dissertation Examinations must be held formally, on schedule and in a closed courtroom.
- (4) Open Examination is mandatory for Doctoral Program students after being declared passed the closed exam.

Paragraph 8

Validity of Final Projects, Thesis, Thesis, and Dissertation

Chapter 78

- (1) Final Project Reports, Theses, and Dissertations that have been examined can be accepted if they meet the following requirements:
 - a. The format is in accordance with the writing guidelines applicable to the Faculty/Program. Profession/Postgraduate in environment Unmul; and
 - b. Has approved by Lecturer Mentor.

- (2) Repair Task End, Thesis, Thesis, And Dissertation Which has been tested must completed maximum 2 (two) month after exam.
- (3) Students who are late in completing the improvements as referred to in paragraph (2) will have their exam passing cancelled and must retake the exam.
- (4) Every Thesis, Thesis, And Dissertation must be accompanied by:
 - a. Statement of authenticity of Final Projects, Theses, and Dissertations; and
 - b. Approval sheet signed by the Supervisor/Promoter and the Dean of the Faculty/Director of the Postgraduate Program.
 - c. It has been stated that it has plagiarism test results using a plagiarism checker (Authenticate, Turnitin, or Grammarly) with level similarity with library other in accordance with the Rector's Circular Letter Number 3183/UN17/DT/2019 concerning SOP for Validation of Articles and Student Scientific Works.

Part Seventh

Rules of Education Implementation

Paragraph 1

General Rules of Order

Chapter 79

- (1) The academic community is obliged to behave politely in the environment campus.
- (2) The academic community is obliged to comply with the rules and regulations that applicable in the Unmul environment.
- (3) The academic community is obliged to maintain security, order, and tranquility and cleanliness and create a conducive atmosphere in campus environment both individually and in groups.
- (4) The academic community who will carry out activities in the faculties outside office working hours are required to obtain written permission from faculty leaders, while for activities outside the Faculty but still in the Unmul campus environment or outside the compulsory campus received written permission from the Head of University leadership.
- (5) Head of University will only grant permission for off-campus activities for civitas academics For carry out academic activities that have been programmed institutionally and student activities that do not involve new students, whether in the context of student interest, talent, reasoning or welfare activities;
- (6) Leader University forbid activity student affairs in off campus with form cadre formation, outbound, exercise student leadership and management, field introduction, alumni meetings, and others with the involvement of new students

(Semester I and II) as participants;

- (7) Activity in in campus will allowed from o'clock 07.30 until 22.00 WITA.
- (8) The University leadership gave permission for activities outside at 07.30 until 22.00 within the campus environment for the purpose only which is urgent for the institution.
- (9) Academics must behave politely and courteously and respect each other towards fellow students, administrative staff, lecturers and university leaders.
- (10) Academics are prohibited from committing insults against students, education staff, lecturers and/or heads of higher education institutions.
- (11) Community academics forbidden do action reprehensible/immoral acts that tarnish the good name of the University.
- (12) Academicians are prohibited from making threats, terrorizing, intimidating, corrupting, collusion, nepotism, drinking alcohol, disrupting campus life and the teaching and learning process, using and distributing narcotics, carrying and using sharp weapons, extorting, fighting, cheating, destroying, stealing, gambling, embezzling, and misusing campus facilities and/or committing other criminal acts.
- (13) Students are prohibited from falsifying academic data, signatures of officials and/or lecturers within Unmul.
- (14) Students are prohibited from manipulating data for Final Assignments, Theses, Theses, and Dissertations or Final Assignments, Theses, Theses, and Dissertations.
- (15) Lecturer And Power Education forbidden do arrangement currency value studying, manipulation data, And sell buy Task End, Thesis, Dissertation, and Dissertation.

Paragraph 2
Lecture and Practicum Rules

Chapter 80

- (1) Lectures and practicums must be carried out on the Unmul campus or in any other place approved by the Rector/Dean/Director Postgraduate.
- (2) Lectures and practicums and other activities in the program education is carried out in accordance with the academic calendar that determined by the Rector
- (3) Schedule of lectures and practicums as well as activities of the Education program determined by each Faculty and Postgraduate with guided by the academic calendar.
- (4) Lecturers and students must be present at the place of lecture activities, practicum, or other educational program activities, at the latest 10 (ten) minutes before the activity is carried out.
- (5) Lecturers and students are required to fill in or sign the list Attend every lecture activity, practicum, and activity other education.

Paragraph 3
Course Exam Rules

Chapter 81

- (1) The purpose and objective of holding course exams is to measure:
 - a. Students' understanding and mastery of the material learning that has been presented for one semester;
 - b. Achievement of learning objectives presented by Lecturers Caregivers of certain courses; and
 - c. Giving learning outcome grades to students participating in the lecture.
- (2) Course exams are held on the Unmul campus or other places determined by the Faculty/Postgraduate Program according to the academic calendar.
- (3) Students taking course exams are required to bring KRS and if they are students No bring KRS so No allowed take the course exam.
- (4) Students are required to sign the attendance list according to their name. listed.

- (5) Students are required to be polite to the exam supervisor and maintain order and calm during the exam.
- (6) Student forbidden do exam on Name person other.
- (7) The Lecturer and Exam Supervisor must be present during the implementation exam, sign list present, And fill in news program exam.
- (8) Students who do not take the exam due to illness or disaster or religious obligations must obtain a Certificate of Absence. Doctor or other certificate and submitted to Study Program Coordinator.
- (9) In the implementation of online course exams, failure to participate in/failure to complete participation in the exam due to disruptions technical Which experienced, must can proven And accepted by the course lecturer.
- (10) The Study Program Coordinator can ask the course lecturer to provide an opportunity for a make-up exam for the student in question. in paragraph (8) before the deadline for entering the final value according to with the academic calendar.

Part Eighth

Rights of Vocational, Undergraduate, Profession, Postgraduate Graduates

Chapter 82

- (1) Every Vocational, Undergraduate, and Postgraduate graduates of the University Mulawarman is entitled to Degrees, Degrees, and Transcripts Academic
- (2) Especially for Bachelor graduates in addition to the rights obtained in item (1) is also entitled to obtain a Diploma Supplement (SKPI).
- (3) Every Professional graduate is entitled to a Professional Certificate and Certificate of Competence,
- (4) Diploma signed by the Head of the Faculty/Postgraduate Program and Rector, and handed over during the Graduation
- (5) Degree in accordance with the level of study and field of expertise in accordance with applicable provisions and listed in the Diploma or Certificate
- (6) Academic Transcript and SKPI signed by the Deputy Leader Faculty/Postgraduate Program for Academic Affairs (or Vice Dean Academic and Student Affairs) and Leadership Faculty/Postgraduate Program, and submitted at the time of Judicium.

Part Ninth

Judiciary And Graduation Program Vocation, Bachelor, Profession and Postgraduate

Paragraph 1

Judiciary of Vocational, Undergraduate, Professional and Postgraduate Programs

Chapter 83

- (1) Vocational, Undergraduate, Professional and Postgraduate Program Graduation Ceremony is held in each Faculty and for Postgraduate Programs Which cross field knowledge implemented by Postgraduate.
- (2) The graduation as referred to in paragraph (1) is carried out 4 (four) times a year or adjusted to the frequency of graduation.
- (3) The graduation predicate consists of 4 (four) levels, namely Sufficient, Satisfactory, Very Satisfying, and with Honor (Cum Laude), which stated on certificate and transcript academic graduate of.
- (4) GPA as the basis for determining the graduation predicate for Vocational and Undergraduate Programs is as follows:
 - a. GPA 2.00 – 2.75 : Enough
 - b. GPA 2.76 – 3.00 : Satisfying
 - c. GPA 3.01 – 3.50 : Very Satisfying
 - d. GPA > 3.50 : With Honors (Cum Laude), if the student can complete the study period without beyond $n + 1$ semester ($n = 2$ semester for D1, $n = 4$ semesters for D2, $n = 6$ semesters For D3, $n = 8$ semester for D4 and Bachelor), never repeated courses and no C grades, all courses taken at Unmul, and obtained a Mulawarman certificate University English Proficiency Test (MU-EPT) or TOEFL Prediction which is recognized by UPT Language Unmul, as well as And never been punished for any violation ethics in Unmul during become student.
- (5) GPA as base determination predicate graduation For Professional, Specialist, Masters, Applied Masters, Doctoral, and Applied Doctoral Programs are as follows:
 - a. GPA 3.00 – 3.50 : Satisfying
 - b. GPA 3.51 – 3.75 : Very Satisfying

- c. GPA > 3.75 : With Honors (Cum Laude), if the student does not Once repeat eye studying And without a C grade, and can complete the study period not exceeding n + 1 semester {n = 4 semesters (or according to the field of expertise) for Professions, Specialist, Master, Master Applied, n = 6 semesters for Doctorate and Applied Doctorate}, and obtain a Mulawarman certificate University English Proficiency Test (MU-EPT) or TOEFL Prediction which is recognized by UPT Bahasa Unmul, and has never been... get punishment on violation ethics in Unmul during become student.
- (6) Graduation data for each Yudisium in each graduation period is submitted by faculty to BAK most slow 2 (two) week before graduation for further processing.

Paragraph 2 Oath Professional

Chapter 84

- (1) The Professional Oath is implemented by the Faculty that organizes the Professional Program before graduation based on an agreement with the Professional Association.
- (2) Requirements and Procedures that must be carried out in accordance with the provisions Which applicable as well as condition other Which has been determined by the Faculty.

Paragraph 3

Graduation Ceremony for Vocational, Undergraduate, Professional, and Postgraduate Programs

Chapter 85

- (1) Graduation participants are required to fulfill all requirements set by Mulawarman University and announced in detail in Standard Operational Procedure (SOP) form
- (2) Graduation is carried out offline, and in urgent circumstances it can be done implemented in a way online or combination offline And online.
- (3) The graduation ceremony can be attended by the extended Unmul family and invitation.
- (4) The graduates and members of the Unmul Senate wear academic attire in accordance with applicable regulations, other invitations as stated in the invitation.

- (5) Registration For follow in graduation accepted by BAK no later than 2 (two) weeks before the graduation ceremony.
- (6) Graduation is held 4 (four) times a year, namely March, June, September, December and if necessary additional graduations will be held, the time of which will be determined by the Chancellor.
- (7) Graduate of Which No follow graduation on chance first can attend graduation at the next opportunity.
- (8) Every graduates Which has follow graduation will get Certificate or Certificate as provision applicable.
- (9) Graduates who do not attend graduation for justifiable reasons can obtain diplomas and certificates at BAK after fulfilling the administrative requirements for graduation and submitting an application to the Chancellor.
- (10) Beside Certificate Which written in Language Indonesia, English language diplomas are only awarded to graduates who have a certificate MU-EPT/TOEFL Prediction Which fulfil condition score minimum graduation in accordance level studies and acknowledged by Unmul Language Unit.
- (11) The best graduates at Diploma, Bachelor's and Postgraduate levels for university level at each graduation are nominated as candidates by each faculty and by university wrongly selected One Which highest its performance based on criteria considerations, as follows:
 - a. The highest predicate achieved at each level of education (preferably "With Praise"/cum-laude).
 - b. The fastest study completion period at each level of education; and
 - c. Priority is given to those who have quality scientific works (e.g. articles, innovative products, IPR) (with proof of their work by the faculty/postgraduate).

Part Tenth
Academic Transcripts and Diploma Supplement of Bachelor Program

Paragraph 1
Transcript Academic

Chapter 86

- (1) Academic Transcript contains all lecture activities, internships, duties and also activities that are equalized (which are recognized as Mata lectures) that are followed during the study period (Semester One to Final Semester) and has a Semester Credit Unit (credits).
- (2) These activities can be carried out within the Study Program/outside Study Programs or even on other campuses and/or locations internship within the framework of the Independent Campus Program – Merdeka Learn.
- (3) Academic Transcript contains all the names of courses/activities that taken/followed, the weight of credits, and the grades obtained and the Index Cumulative Grade Point Average (GPA).

Paragraph 2
Diploma Supplement (SKPI)

Chapter 87

- (1) The Diploma Supplement (SKPI) is given to all graduates of Bachelor's and Vocational Programs by listing their achievements/accomplishments in co-curricular student activities. And extra curricular as well as education non-formal.
- (2) SKPI also outlines the qualifications of graduates in accordance with KKNI (National Qualifications Framework). Qualification National Indonesia) in studied at Mulawarman University.
- (3) The SKPI issued by each Faculty must contain at least several mandatory items as stated in the table below:

Table 9. Minimum points that must be included in the SKPI Published by
Faculties in Environment Mulawarman University

No	Item	No	Item	No	Item
1.	Number SKPI	7.	Full Name SKPI	13.	Education Program
2.	Diploma Number National	8.	Place and Date Born of SKPI Owner	14.	Achievements learning Graduate Program Study according to graduate competencies in a way narrative
3.	Logo of College	9.	Number Main Point Student	15.	Ranking competence Work according to KKNI
4.	Name of College	10.	Date, month, year enter and graduation	16.	Language Introduction Studying
5.	Status Accreditation	11.	Title given	17.	System of Evaluation
6.	Name Program Studies	12.	Type of Education	18.	Type And Level Education Advanced

Note: SKPI may include additional information about achievements. Student academic records that have not/are not listed in the Transcript Academic

Part Eleven Graduate Titles and Degrees

Chapter 88

- (1) The spelling of the title for graduates of the Vocational Program for the Diploma III Program is Expert Middle (A.Md.). Mention title Vocation set in accordance with applicable rules and regulations.
- (2) The academic title Bachelor is written after the name, who is entitled to the relevant title by including the letter S., accompanied by the abbreviation of the name of the group of areas of expertise or adjusted to the applicable provisions and regulations.
- (3) Writing of Professional and Specialist titles in accordance with applicable provisions and regulations.
- (4) The academic title Master is written after the name of the person entitled to the title in question, including the letter M., accompanied by the abbreviation of the name of the group of fields of expertise or adjusted to the applicable provisions and regulations.
- (5) The academic title Doctor is written in front of the name of the person entitled to the title. concerned abbreviated as Dr.,

- (6) The titles and degrees awarded to Unmul graduates are determined by the Chancellor's Decree by taking into account the applicable regulations and legislation, and the degrees stated on the Diploma.

CHAPTER IV Research and Community Service

Part One Research

Paragraph 1 Scope

Chapter 89

The research scope of Unmul consists of on standard results, content, process, evaluation, researcher, means and infrastructure, research management, as well as research funding and financing standards with exceedances standard which set up in Rector's decision separately.

Paragraph 2 Results

Article 90

- (1) Each Study Program must have a standard of research results which is a minimum criterion for the quality of research results directed to develop science and technology, as well as improve well-being society and power competition nation.
- (2) The results of research are directed towards developing science and technology, as well as improving community welfare and the nation's competitiveness.
- (3) Research results are all outputs produced through activities that meet scientific principles and methods systematically in accordance with scientific autonomy and academic culture.
- (4) Student research results must meet graduate learning outcomes and provision regulation in Unmul.
- (5) Results study Which No nature confidential, do not disturbing and/or do not endanger interest general or national must be disseminated by means of seminars, publication, patenting, and/or other means that can be used to convey research results to the public.
- (6) In relatedness study with education, so Each research activity must be

encouraged to involve at least 1 (one) student.

- (7) Every student research activity must be accompanied by at least one supervisor from Unmul.
- (8) In connection study with the outside research results, then every study must be capable of producing external in the form of scientific article loaded in journal/proceedings, keynote/invited speaker in scientific meeting, Visiting lecturer international, Intellectual Property (IP), or book/book chapter (ISBN).
- (9) Research conducted by students should, as far as possible, produce outputs, for undergraduate students at least in the form of article Ready For published as referring to on chapter 54 verses 2, For student S2 in form article published in the journal national accredited as referring to on chapter 56 paragraph 4, and for doctoral students in the form of articles published in journals international indexed as referring to on chapter 56 verse 4.
- (10) In the relationship between research and research outputs, then Each study program must be able to produce output results minimum 10 researches in one year.

Paragraph 3

Contents

Chapter 91

- (1) Each Study Program must have a standard of research content that is a minimum criterion that covers depth and breadth basic research materials and applied research.
- (2) The research conducted must have the content of the as much as possible accommodate the Unmul Basic Scientific Pattern (PIP) according to the level of closeness with the study program.

Chapter 92

- (1) Basic of research is oriented towards research outputs in the form of explanations or discoveries to anticipate a problem. symptom, new phenomena, rules, models, or postulates.

- (2) Applied research is oriented towards research outputs in the form of innovation and the development of useful science and technology. for public, world business, and/or industry.
- (3) Basic and applied research includes specific study materials for the benefit of national, which must load principles of utility, modernity, and anticipating future needs.

Paragraph 4 Process Article 93

Research

- (1) Faculty/Postgraduate compile Road map (roadmap) study with reference to the Mulawarman University Research Master Plan.
- (2) Research conducted in each Study Program follows the research roadmap established by the Faculty/Postgraduate Program.
- (3) Each Study Program must have research process standards which are minimum criteria that include research activities consisting of planning, implementation, and reporting.
- (4) The research process carried out must fulfill scientific rules and methods systematically in accordance with scientific autonomy and academic culture.
- (5) The research process carried out must take into account quality standards, work safety, health, comfort, and the security of researchers, the community, and the environment.
- (6) Process study Which implemented by student as much as possible may follow the research roadmap of the supervising lecturer.

Paragraph 5 Research Assessment

Chapter 94

- (1) Every Program Studies must own standard evaluation research which is the minimum criteria for assessing the research process and results.
- (2) Evaluation study done in a way integrated in accordance with direction Institution Research and Community Service (LP2M) Unmul with principle evaluation most A little educational, objective, accountable and transparent procedures and results the assessment can be accessed by all stakeholders.

- (3) Evaluation study must notice conformity with standard results, standard content, And standard process study.
- (4) Research assessment must use relevant, accountable methods and instruments, and can represent the measure of achievement of process performance and achievement of research results performance by referring to the provisions and regulations in the Unmul environment.
- (5) Research reviewers are determined based on objective, accountable criteria with membership that involves all faculties as much as possible.

Paragraph 6 Researchers

Chapter 95

- (1) Each Study Program must have a researcher standard which is the minimum criteria for researchers which includes the ability of researchers to carry out research.
- (2) Researchers in the Unmul environment are required to have the ability to master the level of mastery of research methods in accordance with the scientific field, research object, as well as the level of complexity and depth of research determined based on academic qualifications and research results.
- (3) The professionalism of researchers in the Unmul environment must be shown by the suitability of the scientific field with the research theme.
- (4) Unmul is obliged to strive for sufficient resources for research lecturers with the required educational qualifications.
- (5) Researchers can form research groups by paying attention to the aspects of the needs of cognate and multi-disciplinary scientific fields or actual problems that occur in society and the nation and state.
- (6) Students have the right to obtain recognition in works that resulting from research with his lecturers.

Paragraph 7 Research Facilities and Infrastructure

Chapter 96

- (1) Each Study Program must have a standard of research facilities and infrastructure which is the minimum criteria for the facilities and infrastructure needed to support the needs of content and processes research in order to meet the results of the research
- (2) Unmul is obliged to provide facilities and infrastructure to facilitate research. most A little related with field knowledge program study and can utilized Also

For process learning and community service activities.

- (3) The facilities and infrastructure provided must meet standards quality, occupational safety, health, comfort and security of researchers, the community and the environment.
- (4) Research activities carried out using owned facilities and infrastructure Unmul like laboratory, studio, workshop, pool experiments and others must reach at least 40% of all research activities in the Unmul environment.
- (5) Research services using Unmul's infrastructure must prioritize the interests of UNMUL's academic community with service rates. more low/light compared to rates service general.

Paragraph 8 Management Research

Chapter 97

- (1) Each study program must have research management standards. which are the minimum criteria for planning, implementation, control, monitoring and evaluation, and reporting of research activities.
- (2) Research management must be in accordance with Unmul's Research Master Plan.
- (3) Research management is carried out by all Faculties/Postgraduate Studies within Unmul in coordination with LP2M.
- (4) Independent research can managed by researcher in independent way.
- (5) LP2M forms a unit dedicated data center that tasked with managing research results data and citations from Unmul academics, both those sourced from funds government, company/industry, as well as cooperation both from within and outside the country.
- (6) LP2M is obliged to provide guidance on quality improvement management of scientific periodicals (journals) of research results that are indexed nationally and/or internationally.

Chapter 98

- (1) LP2M must compile and develop program research according to Unmul's strategic research plan, facilitating the implementation of research and evaluation of research implementation; facilitating the improvement of researchers' ability to conduct research, writing scientific articles, and obtaining intellectual property (IP), providing awards to outstanding researchers, and reporting on research activities managed by them.
- (2) LP3M in coordination with LP2M is required to monitor and evaluate research management, prepare and develop regulations, guidelines and internal research

quality assurance systems.

Paragraph 9 Research Funding and Financing

Chapter 99

- (1) Unmul provides research grant funds based on the specified conditions. And sourced from budget study internal university and seek funding from the government, cooperation within and outside the country, or community funds to finance planning, implementation, control, monitoring and evaluation, reporting, as well as dissemination results study.
- (2) The percentage of research funds is >10% of the total annual budget ceiling available.

Chapter 100

Unmul is required to provide research management funds to finance management. study (selection proposal, monitoring and evaluation, research reporting, and dissemination of results research), improvement researcher capacity, and scientific publication incentives or Intellectual Property (IP) incentives.

Part Two Community Service

Paragraph 1 Scope

Chapter 101

The scope of Community Service (PkM) refers to standard results, content, process, assessment, implementer, facilities and infrastructure, PPM management, as well as PP funding and financing standards

Paragraph 2 Results

Chapter 102

- (1) The results of community service carried out by Unmul are oriented towards:
 - a. Solving problems faced by the community by utilizing the expertise of

- relevant academics in partnership with relevant partner institutions;
 - b. Solving problems faced by the community by utilizing appropriate technology can be utilized by the community;
 - c. Development of science and technology for programs PPM can produce scientific publications;
 - d. Development of science and technology for programs PPM can enrich lecture learning resources and produce teaching materials;
 - e. The development of science and technology can produce training modules for the PPM program.
 - f. Development technology appropriate use.
- (2) The standard for community service results is the minimum criteria for the results of community service in implementing, practicing, and cultivating science and technology to help advance public welfare and improve the intelligence of the nation.

Paragraph 3 Contents

Chapter 103

- (1) Every Program Studies must own standard Contents PPM which is the minimum criteria regarding the depth and breadth of PPM material.
- (2) The PPM conducted must have content that maximally accommodates the Unmul Main Scientific Pattern (PIP) according to the level of closeness with the study program.
- (3) The depth and breadth of PPM material comes from the results of research or development of appropriate science and technology. with the needs of the community.
- (4) PPM Which done covering results study or development of science and technology that can be directly applied and needed by the user community.
- (5) PPM that is carried out can be in the form of developing scientific knowledge and technology in order to empower society.
- (6) The PPM carried out can be in the form of appropriate technology that can be utilized in order to improve the standard of living and public welfare.
- (7) The PPM carried out can be in the form of problem solving models, social engineering, and/or policy recommendations that can be applied directly by the community, business world, industry, and/or the Government.
- (8) PPM which done can in the form of Riches Intellectual (KI) which can be applied directly by the community, business world, and/or industry.

Paragraph 4 Coomunity Service Process

Chapter 104

- (1) Faculty/Postgraduate compile PPM road map with referring to the Mulawarman University PPM Master Plan.
- (2) PPM carried out in each Study Program follows a roadmap PPM determined by the Faculty/Postgraduate.
- (3) Each Study Program must have a PPM process standard which is the minimum criteria consisting of planning, implementation, and reporting of activities.

- (4) PPM activities include community service and application of scientific knowledge. And technology in accordance with field expertise, improvement capacity public; or empowerment public.
- (5) PPM activities must take into account quality standards, ensure safety Work, health, comfort, as well as safety of implementers, the community and the environment.
- (6) PPM activities carried out by students as a form of learning must be directed at fulfilling graduate learning outcomes and complying with the provisions and regulations in the Unmul environment.
- (7) PPM activities must be carried out in a directed, measurable and programmed manner.
- (8) The PPM process carried out by students should follow the PPM roadmap of the supervising lecturer as much as possible.

Paragraph 5 Evaluation

Chapter 105

- (1) Each study program must have PPM assessment standards which are criteria minimum evaluation to the process And PPM results.
- (2) Assessment of the PPM process and results is carried out in an integrated manner with the principles evaluation most A little from side educative, objective, accountable, and transparent, as well as must notice conformity with standards results, standard content, And standard process PPM.
- (3) The minimum criteria for assessing PPM results include the level of community satisfaction, changes in attitudes, knowledge, and skills in the community according to program targets, can be utilized knowledge knowledge And technology in society in a sustainable manner, the creation of enrichment of learning and/or teaching resources and the maturation of the academic community as a result development knowledge knowledge And technology, as well as resolving social problems and policy recommendations that can be utilized by stakeholders.
- (4) Evaluation can done with use method and relevant, accountable instruments that can represent measures of performance achievement. process and achievement PPM result performance.
- (5) PPM assessors (reviewers) are appointed based on objective, accountable criteria with membership that is as involving as possible. all Faculties.

Paragraph 6
Community Service Implementer

Chapter 106

- (1) Each study program must have PPM implementation standards which are the minimum criteria for the implementer's ability to implementing PPM.
- (2) Executor must own mastery method implementation scientific knowledge that is appropriate to the field of expertise, type of activity, and level of complexity and depth of the specified activity targets based on academic qualifications and PPM results.
- (3) The professionalism of PPM implementers in the Unmul environment must be demonstrated by conformity field science with theme PPM.
- (4) Students have the right to receive recognition for the work they produce. from implementation devotion public with his lecturer.

Paragraph 7
Community Service Facilities and Infrastructure

Chapter 107

- (1) Every Program Studies must own standard means And PPM infrastructure which is the minimum criteria for facilities and infrastructure needed to support the PPM process.
- (2) Unmul is obliged to provide facilities and infrastructure to facilitate PPM related to the application of scientific fields from the Study Program. managed by Unmul and the target area of the activity.
- (3) The PPM facilities and infrastructure provided must be able to also used for learning processes and activities research and must meet quality, work safety, health, comfort and security standards.

Paragraph 8
Community Service Management

Chapter 108

- (1) Each Study Program must have PPM management standards that are criteria.
- (2) at least about planning, implementation, control, monitoring and evaluation, as well as reporting on PPM activities.
- (3) PPM management must be in accordance with the PPM Master Plan Unmul.

- (4) PPM management is carried out by all Faculties/Postgraduates in Unmul environment in coordination with LP2M.
- (5) Independent PPM can be managed by PPM implementers independently
- (6) LP2M establishes a special data center unit tasked with managing data, and results, and PPM citations from the Unmul academic community are good sourced from government funds, companies/industries, and cooperation both from within and outside the country.
- (7) LP2M/ Unmul (?) is obliged to provide guidance on the improvement of the quality of scientific periodic management (journals) of indexed PPM results nationally and/or internationally.

Article 109

Unmul as a higher education institution is obliged to:

- (1) Prepare and develop a PPM program plan in accordance with strategic plan of PPM Unmul through LP2M Unmul.
- (2) Develop and develop regulations, guidelines, and systems internal quality assurance of PPM activities through LP2M Unmul.
- (3) Facilitating the implementation of PPM activities through LP2M Unmul.
- (4) Carry out monitoring, implementation, evaluation, and dissemination PPM results through LP2M Unmul.
- (5) Give awards to outstanding PPM implementers.
- (6) Utilizing PPM facilities and infrastructure in other institutions through cooperation.
- (7) Conducting an analysis of needs related to the number, type, and PPM facilities and infrastructure specifications through LP2M Unmul.
- (8) Compile and submit reports on PPM activities that it is managed into the Higher Education Database through LP2M Unmul.

Paragraph 9
Funding And Financing Devotion to Public

Chapter 110

- (1) Unmul provides PPM funds from the university's internal PPM budget.
- (2) strive for funding from government, cooperation with other institutions, both domestically and abroad, or funds from the community.
- (3) Funding is used to finance planning, implementation, control, monitoring and evaluation, reporting and results as well as increasing the capacity of PPM implementers.
- (4) The percentage of PPM funds is >5% of the total annual budget ceiling available.

CHAPTER V
EDUCATIONAL SUPPORT SYSTEM, IMPLEMENTATION OF INDEPENDENT LEARNING
INDEPENDENT CAMPUS PROGRAM (MBKM), AND SCIENTIFIC CODE OF ETHICS

Part One
Physical Education Facilitateis

Paragraph 1
Lecture Rooms, Laboratories, Workshops, Studios, Teaching Industry, and Libraries

Chapter 111

- (1) Establishment And Management Room Studying, Laboratory, Workshop, Studio, And Teaching Industry, done by Faculty in accordance with functions and uses that support the achievement of Graduate Competency Standards with the approval of the Chancellor.
- (2) The laboratories consist of Educational Laboratory, Research Laboratory, Social Laboratory, Field Laboratory, Fostered Village, Educational and Research Forest, Mini Bank, and Legal Aid Institute;
- (3) Licensing for the purposes of Education, Teaching, Research, and Community Service that utilizes Lecture Rooms, Practicals, Workshops, Studios, Laboratories, and Teaching Industry is submitted to Faculty or manager Which set by Rector.
- (4) For interest, correspondence as meant in paragraph
(3) submitted with a copy to the Faculty and Vice Chancellor for General Affairs, Human Resources and Finance.

Chapter 112

- (1) Library services for all lecturers and students at Mulawarman University are provided by the Library UPT, as a supporting element. academic/source Study in level university, Good in published/printed or digital form.
- (2) Purpose support task main And its function as well as give greater access for all lecturers and students in particular related to a particular field of expertise, the Library UPT coordinates with And facilitate function auxiliary libraries located in faculties, postgraduate programs or other work units/learning resources.
- (3) So that can optimize function library And To maximize library services, every lecturer and student is asked to register as a library member. with fulfil condition Which set by UPT Library.
- (4) Every scientific work produced by students (final assignments, theses, thesis, dissertation) And work scientific lecturer (article journal, book scientific, and others) must be uploaded for UPT Library documentation and so that it can be used more widely, both by library members, and also public Which need.
- (5) The Library UPT will issue a letter of exemption from library loans to prospective graduation students with the following conditions:
- (6) Upload the thesis in digital form for S1, S2 and S3 and submit 1 (one) copy for S2 and S3, to the Mulawarman University Library;
- (7) donate 1 (One) fruit book, Good in form print or digital, to add to the library collection of Mulawarman University Library.
- (8) All UPT Library services to lecturers and students as member library can/can carried out/reached in a offline (direct in campus) or online (from anywhere within reach of the internet).
- (9) The Standard Operating Procedures (SOP) required are further prepared by the Library UPT and stipulated by the Chancellor's decision.

Paragraph 2
UPT, Integrated Laboratory and Science Learning Center

Chapter 113

- (1) The determination and management of UPT, Integrated Laboratories and Science Learning Centers is carried out by the University based on the Rector's Decree (SK).
- (2) UPT Which meant in paragraph (1) set up in in Unmul Organizational Governance (OTK) document.
- (3) Licensing for Education, Teaching, Research and Community Service that utilizes UPT, Integrated Laboratories and Science Learning Center is intended for managers.
- (4) For the purposes of correspondence as referred to in paragraph (3), a copy must be sent to the Vice Chancellor for General Affairs, HR and Finance.

Paragraph 3
Interest and Talent Reasoning Services, Welfare, Career Guidance and
Entrepreneurship, Legal Aid, and Research Ethics Commission.

Chapter 114

- (1) The university establishes and provides services for reasoning interests and talents, welfare (guidance counseling, scholarships, and health), career and entrepreneurship guidance, legal assistance, and the Research Ethics Commission through the Chancellor's decision.
- (2) Students, lecturers and education staff can utilize the services as mentioned in paragraph (1).

Part Second
Non-Physical Educational Facilities

Paragraph 1
Academic Information System

Chapter 115

- (1) Unmul education administration using Information Systems Academic (SIA) implemented by the Academic Bureau and Student Affairs (BAK) Unmul.
- (2) In carrying out its activities, BAK coordinates and/or in collaboration with the Faculty/Postgraduate/Study Program.

- (3) AIS Implementation Guidelines are set out in a technical manual which is inseparable from these academic regulations.

Paragraph 2

Online Learning System and Online Learning

Chapter 116

- (1) Online learning administration using the Learning System Online in the form of an Integrated Learning System (STAR), Mulawarman Online learning System (MOLS) and e-Learning as well as Distance Learning (PJJ) carried out by the faculty and Postgraduate Programs.
- (2) The Coordinator of STAR, MOLS, e-Learning and PJJ Management is the Bureau Academic and Student Affairs (BAK) Unmul;
- (3) The Technical Team for the Management of STAR, MOLS, e-Learning and PJJ was appointed from BAK, representatives of Faculty/Postgraduate, and UPT Technology Information and Communication (ICT) Unmul;
- (4) In carrying out its management, BAK coordinates and/or collaborate with Faculty/Postgraduate/Program Study;
- (5) Quality assurance of STAR, nMOLS, e-Learning, and PJJ management is LP3M;
- (6) The implementation of STAR, MOLS, e-Learning, and PJJ is stipulated in A technical instruction that is integral to the regulations academic record.

Paragraph 3

System Information, Documentation and Tracer Study

Chapter 117

- (1) Information Systems used as a source of information and documentation consists of internal information systems at Unmul and external information system managed by Unmul consisting of, but not limited to, on the Academic Information System (SIA), the Budget Planning and Cost Information (SIMRBA), System Finance (SIMKEU), Performance Information System (SIMKINERJA), System Credit Score Information (SIKAD), Database Information System Personnel Administration (SIDAK), Resource Information System Integrated (SISTER), Lecturer Workload System (SIMBKD),

Higher Education Database (PDDIKTI), Science and Technology Index (SINTA), Research and Service Information System to Society (SIMLITABMAS), Innovation Management Information System (SIMANIS), Student Achievement System (SIMPRESMAWA), System Student Ranking Information (SIMKATMAWA), System Cooperation Information (SIMKERMA), Tracer Study System, and Community Satisfaction Index (IKM);

- (2) The function of the Information and Documentation Management Officer (PPID) is regulated through a Chancellor's decision with the main task of publishing public information via the university website;
- (3) The PPID function is assisted by a working group whose function is to manage the internal information system at Unmul and the external information system as mentioned in paragraph (1) is regulated through a Chancellor's decision;
- (4) Information and documentation as mentioned in paragraph (1) is carried out 2 (two) times each year, namely in June and December, while the Tracer Study is carried out 4 (four) times each year, namely in March, June, September and December;
- (5) Information reports, documentation and tracer studies are submitted at the University Leadership Meeting.

Part Third

Implementation of Independent Learning Independent Campus

(MBKM) Paragraph 1 MBKM Provisions

Chapter 118

- (1) Mulawarman University facilitates students to carry out form of MBKM activities to take credits outside the study program at least 10 credits and at most 60 credits or equivalent to 3 semester;
- (2) The learning load in the MBKM program in various forms Learning activities are determined by the study program in accordance with the need to meet learning outcomes;
- (3) Approval of the implementation of MBKM is carried out by the supervisor academic and determined by study programs and MBKM Teams;
- (4) Reporting and accountability for the implementation of independent learning submitted to PDDikti through the Academic Information System (SIA) Unmul;
- (5) The implementation of MBKM activity programs in detail is stipulated in

A technical instruction that is integral to the regulations academic record.

Paragraph 2

Requirements and Rights of Students in Participating in MBK

Chapter 119

- (1) Students who carry out MBKM are active students and registered in PDDikti and come from study programs that have been accredited at least good.
- (2)
- (2) Students who carry out MBKM have at least sat in fifth semester (5), obtained 80 credits, and had an achievement index cumulative minimum 3.0 without the letter E quality;
- (3) Implementation of MBKM by students outside the study program as follows referred to in paragraph (1) is in the form of:
 - a. Teaching Campus Program;
 - b. Independent Campus Certified Internship Program;
 - c. Independent Study Program Certified Independent Campus;
 - d. Independent Student Exchange Program;
 - e. Independent Campus Entrepreneurship Program;
 - f. Independent Campus Research Program
 - g. Independent Campus Humanitarian Program
 - h. Independent Campus Village Development Program;
 - i. National Defense Program.
- (4) Student carry out MBKM get recognition in the form of certificate and/or confession number credit, and stated in the Diploma Supplement (SKPI).

Paragraph 3

Joint Degree Program, Regular Double Degree, Accelerated Double Degree and Student Achievement

Chapter 120

- (1) Implementation of Joint Degree Program, Dual Degree Regular (double degree), or Accelerated Double Degree (Acceleration) carried out by paying attention to the courses that are cooperated and/or exchanged with the knowledge of the agreed study program to carry out degree program cooperation, obtaining determination by the Rector, and submitted to the Minister;
- (2) Nationally recognized achievements and/or student works or international may be valued according to the university's policy;

- (3) Student achievements and/or work that is recognized nationally or internationally can be rewarded in accordance with university policy;
- (4) Recognition and equivalence of courses taken in Student Exchange, Credit Transfer/Credit Transfer, Twinning and/or Joint Supervision programs in Study (Joint Supervision) and/or set by study program.

Paragraph 4

Standard, Qualification, and Right of Lecturer in the MBKM Program

Chapter 121

- (1) Lecturer and practitioner standards are the minimum criteria for Qualifications and competencies of lecturers and education staff meet graduate competency standards based on the Qualification Framework National Indonesia (KKNI).
- (2) The provisions governing the implementation of MBKM are outlined in the technical instructions for independent learning which is part of the It is inseparable from this regulation.
- (3) Lecturer Mentor in Unmul must own qualification as follows:
 - a. On Programs Diploma or Programs Masters:
 - 1. at least a master's or applied master's degree in the field which suitable with program study which is organized by Diploma Program or Master Program; or
 - 2. have a competency certificate equivalent to level 8 according to KKNI or own experience Work in Business World and Industrial World (DUDI);
 - b. On program Master or program doctor:
 - 1. holds a doctoral or applied doctoral degree in a field that corresponds to the study program organized by the Master's Program or Doctoral Program; or
 - 2. have a competency certificate equivalent to level 9 according to KKNI or have work experience in DUDI;
- (4) Equalization of lecturer qualifications as intended in paragraph (2) letter a number 2 and paragraph (2) letter b number 2, as well as lecturers with specific work experience at (DUDI), done through Recognition Past Learning (RPL);
- (5) Lecturers can take leave for study and research (sabbatical) leave) with the following conditions:
 - a. already have an academic degree, doctorate and academic position the lowest Head Lector;
 - b. exempted from duties and obligations as permanent lecturers in

- college;
- c. lasts for a maximum of 6 (six) months
- d. outputs in the form of work results during leave for study and research (sabbatical leave) can be recognized in the assessment of credit scores;
- e. continue to receive basic salary, allowances attached to salaries, and other income in the form of professional allowances, allowances special allowances, honorary allowances, and additional benefits that related to duties as a lecturer.

Paragraph 5 Academic Cooperation

Chapter 122

- (1) Cooperation can be carried out by unit education with:
 - a. DUDI;
 - b. Organization profession;
 - c. Unit/institution education; in and outside country.
- (2) The cooperation as referred to in paragraph (1) aims to synchronize input, process, output, Which in accordance with the need DUDY And absorption graduate of.
- (3) Government center and government area can to form forum that supports the implementation of cooperation and development education.
- (4) Cooperation as meant paragraph (1) can includes:
 - a. curriculum development based on Outcome Based Education (OBEI);
 - b. utilization practitioner, technician or professional from DUDY as an educator or technician for learning;
 - c. Apprenticeship and street vendor for participant educate in accordance provision legislation
 - d. absorption graduate of by DUDI;
 - e. improvement competence educator and power education
 - f. certification competence for graduate of;
 - g. compilation material standard means and infrastructure;
 - h. utilization means and infrastructure DUDY For learning;

- i. preparation of standards and accreditation of institutions based on DUDI needs;
 - j. bond service for participant educate;
 - k. development laboratory, means, And infrastructure For Industrial Learning in educational units;
 - l. study applied And downstream results study;
 - m. production and/or marketing of goods and/or services;
 - n. title together, title double, transfer credit, study joint, and joint publications, exchange of students, lecturers and/or experts;
 - o. exchange information need power Work;
 - p. forms other Which support quality education vocation.
- (5) The Memorandum of Understanding was signed by University And Agreement cooperation signed by Faculty or Institution.
- (6) Cooperation is regulated in the Mulawarman University Cooperation Management Guidelines as stated in the Chancellor's regulations.

Part Four Code Ethics Scientific

Chapter 123 Code of Scientific Ethics Mulawarman University

CHAPTER VI VIOLATION AND SANCTIONS PROVISION

Chapter 124

Provisions regarding the types and forms of sanctions for violations of the implementation of education and teaching, research and community service at Unmul, including the procedures for determining sanctions. refer to on Guidelines Ethics Community Academics Unmul and/or if there are no sanctions available for the violations committed based on the decision of the results of the Senate meeting/session at the Faculty/University level.

CHAPTER VII TRANSITIONAL PROVISIONS

Chapter 125

When this Chancellor's Regulation comes into effect, all regulations or provisions regarding the implementation of education, research and Community service in the Unmul environment must be adjusted with the provisions in these Regulations no later than the beginning of the Even Semester of the 2023/2024 Academic Year.

CLOSING PROVISION

Chapter 126

On moment Regulation This rector start applicable, Number 17 years 2020 concerning the Implementation of Education and Teaching, Research, Community Service Based on Independent Campus and Independent Learning Mulawarman University, revoked And stated No applies.

Chapter 127

Regulation Rector This start applicable on date signed.

Determined in Samarinda
on December 29, 2023 Chancellor,



Prof. D

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g. NIP.

